

COLLEGE-466

Subject: Your Proposal under "FIST Program - 2018"

Dear Sir,

This is in connection with the aforesaid proposal submitted by your Department/ Centre / College for support under the FIST Program of DST. We are happy to inform you that the aforesaid proposal has been identified for support in **Level-0** category by the DST based on the recommendations of the FIST Advisory Board (FISTAB). The details of the recommendations for 5 years duration of the project are given below:

To strengthen Research Facilities in all Science departments of the College. [Being Private Institute, no Teaching support.] E – Rs 60 lakh for items to be identified for Research Facilities. Total : Rs 60.0 Lakh

It may be noted that the allocations indicated now above with respect to any Equipment or any other budget heads are the upper limit of the budget as they are purely based on recommendations and also tentative. However, Department shall now finally firm-up specifications/ configurations of each Equipment, Computational & Networking facility in Computer Lab, Infrastructure Facility as recommended above for acquiring by the Department/ Centre/ School/ College and actual cost of this project shall be firm up based on these inputs from you. The support for the 'Maintenance' will be provided as per norms under FIST Program. The type of equipment and its specifications/ configurations finalized now by the Department/Centre/ School/ College would not be possible to change during the course of implementation of the said project. For enabling us to process the case further, including the release of 1st installment of grant now, you are requested to please upload the following documents **latest by before 4th February 2019 (Monday) only through e-PMS webportal of the DST using the registered USER ID and PASSWORD:**

1) One each Budgetary Quotation from Equipment supplier (all-inclusive i.e. Custom Duty, Bank & other Charges) for all Equipment recommended for support. Please ensure that the budgetary cost is not an inflated one with respect to its specifications given. In case, Equipment list "to be identified & prioritized", please submit quotations of the identified & prioritized Equipment only. Under 'Teaching Facility Support' for Colleges, only laboratory equipment to be utilized for experimental purposes shall be proposed. Teaching Aids like LCD Projector, Smart Boards etc. are out of scope under FIST support and shall not be projected by the College.

2) Details plans for implementation of the `Networking and Computational Facilities' (NW) under the support as per guidelines mentioned in the Terms and Conditions of DST-FIST Program available at the Website: www.fist-dst.org.

3) Details & their cost estimates of Items/ activities recommended & proposed under `Infrastructure Facility' which includes the list of Books, etc.

The Department/ Centre/ School or College who have already enjoyed support earlier under FIST Program and recommended for **Repeat Support** now, shall need to complete all formalities i.e. submission of Project Completion Report, Audited Financial Statements, refund of unspent funds etc. for the previously supported project under DST-FIST Program. Processing towards releasing the grants to such Department/ School/ Centre would not be possible to initiate without completion of all formalities for the previous project. **Blank Format** towards closure of previous project is also available at the Website: www.fist-dst.org.

Department/ Centre/ School/ College is also requested for uploading all documents as a single pdf file through e-PMS webportal latest by 4th February 2019 (Monday) in the following order:

Sr. No.	For Department/ Centre/ School at the University/ Academic Institute under Level I, Level II & Level III category	For PG Colleges in Level 0 category [No documents at Sr. nos. 2,3 & 4 would be required for Private College as there will be no scope for support).
1.	List of the Research Equipment with Cost (INR) and Quotations (one for each equipment)	List of the Research Equipment with Cost (INR) and Quotations (one for each equipment)
2.	List of the Teaching Equipment with Cost (INR) and Quotations (one for each equipment)	List of the Teaching Equipment with Cost (INR) and Quotations (one for each equipment)
3.	Items for Networking Lab with cost (INR) and quotations	Items for Networking Lab with cost (INR) and quotations
4.	Items for Infrastructure including list of Books with Cost (INR)	Items for e-Learning Class Room with Cost (INR) and quotations
5.	Duly signed copy of Terms & Conditions	List of Books with Cost (INR)
6.	Composition of Project Implementation Group (PIG)	Duly signed copy of Terms & Conditions
7.	Details of Public Financial Management System (PFMS) registration of the University/ Institute for Scheme: Science & Technology Institutional and Human Capacity Building (Code 1817)	Composition of Project Implementation Group (PIG)
8.	Details of Saving Bank A/c (Copy of cancelled Cheque)	Details of Public Financial Management System (PFMS) registration of the College for Scheme: Science &

		Technology Institutional and Human Capacity Building (Code 1817)
9.		Details of Saving Bank A/c (Copy of cancelled Cheque)

Please do not send these documents in parts or by Email or at the last moment. Incomplete documents submitted by any Department/ Centre/ School/ College would be unable to process for releasing grants. The submission of documents through e-PMS Webportal would be kept open maximum for a period six months and access of e-PMS would be closed after that. Beyond 6 months from the date of communication of this recommendations to the Department/Centre/School/ College deemed to be forfeited automatically for considering support under DST-FIST Program.

With best regards.

(A. Mukhopadhyay)

To

Principal

Guru Nanak Institute of Technology, 157/F, Nilgunj Road, Sodepur, Kolkata-700114 West Bengal

[Note: E – Equipment, NW – Networking & Computational Facility, IF – Infrastructure facility, M – Maintenance]