Guru Nanak Institute of Technology

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Supporting Documents Extended Profile Metric

Criterion 3.3:

BOG Minutes Allied to Sanctioned Post: 2017-2018

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Date: 14/07/2017

Minutes of 2nd (2017) meeting of Board of Governors (B.O.G) held on 12.07.17

The 2nd(2017) meeting of the Board of Governors of Guru Nanak Institute of Technology was held on 12/07/2017 at the Zodiac Hall, Hotel Hindustan International. Following members were present:

1.	Prof(Dr.) S.M. Chatterjee	Chairman
2.	Mr. Taranjit Singh	Managing Trustee
3.	Mr.Haranjit SinghTrustee,	Member
4.	Mr.Simarpreet Singh	Director, JIS Group
5.	Mr.Pranabesh Das	DTE, Member
6.	Mr. S. S. Duttagupta	Director, JIS Group
7.	Dr. SouravDutta	Industry Representative (IBM, Kolkata)
8.	Mr. JagadishChanda	Govt. Nominee
9.	Prof.(Dr.) AsitGuha	Advisor, JIS Group, Nominated by Trust
10.	Dr. Adhish Kumar Chakrabarty	Teacher Representative
11.	Prof.(Dr.)Arun Kumar Mandal	Teacher Representative
12.	Prof.(Dr.) Annapurna Das	Director, GNIT, Educationist
13.	Prof.(Dr.) Veer Singh	Invitee, Educationist
14.	Prof(Dr.) Santanu Kumar Sen	Member Secretary

The following members were absent:

i)	AICTE nominee	
ii)	Mr. U.S. Mukherjee	Dy. Director, JIS Group, Nominated by Trust
iii)	Mr. Amrik Singh	Trustee, Member

Agenda 1: Composition of BOG as per guide line of AICTE, list of BOG members as approved, schedule of BOG meeting in each quarter, quorum of the meeting in order, welcome address to BOG members, introduction of new members, permission to start proceedings of BOG meeting, notice of meeting granted as read, leave of absence granted:

Resolution: i) The members were welcomed by the Chairman
ii) Quorum was declared
iii) Leave of absence was granted to the members not present

Principal
Gurunanak Institute of Technology

Agenda 2: To confirm and approve the minutes of the last meeting of Board of Governors (BOG) held on 4th March, 2017

Resolution: The minutes of the last BOG meeting were confirmed

Agenda 3: To note and ratify action/follow up pursuant to proceedings of the last meeting

Resolution: i) Letter is to be sent to DTE within next 15 days regarding the Government nominee in BOG of GNIT

ii) GD sessions of 1 hr. duration are to be conducted to improve spoken English skill of students. The students should be divided in batches of 10-12 students. The topics of GD should be chosen outside the syllabus. Both learning and speaking English are to be taught.

iii) Speaking English in classrooms is to be promoted

Agenda 4: Admission Status of Students (current year).

Resolution: i) The lowest rank in WBJEE for students admitted in each branch are to be given

Agenda 5: Assessment of Academic Performance based on Even Semester Results

Resolution: i) Comparison of teaching hours as per MAKAUT syllabus and actually provided to the students at the college, is to be shown

Agenda-6: Anti ragging measures taken

Resolution: i) Board appreciated the anti-ragging measures taken

ii) Theconvener of Anti-ragging committee is to submit a formal report to the Principal

Agenda-7: Next year's expansion plan for ratification of Governing Body

Resolution: i) Board noted that there is no expansion plan for next year

Agenda-8: Report on Financial Assistance provided to the student (Full Free/Half Free-ship) in the last Academic Year

Resolution: i) Board noted the financial assistance provided to students under various schemes

Principal
Gurunanak Institute of Technology

Agenda-9: Last year's placement record

Resolution: i) Board noted the status of placement

ii) Board appreciated the placement of students of AEIE and FT

       iii) Board appreciated the number of students going abroad for higher studies

Agenda-10: To confirm and approve of appointment, confirmation and resignation of staff

Resolution: The appointment and resignations were confirmed

Agenda-11: Report of Principal on status of different important activities and common issues of the Institute.

Resolution: i) The number of publications by faculty members and students are appreciated by the board

      ii) The board suggested that the h-indexes of the journals are to be shown

      iii) The board suggested to extract benefits from Alumni for projects, training and placement of students

iv) Board suggested that emphasis should be given on quality and not on quantity, for publications

Agenda-12: Sanctioned posts and cadre ratio: Status of faculty and staff recruitment

Resolution:

Number of faculty members as per cadre ratio, prescribed by the regulatory body for each program in consultation with chairman of BOG and to be ratified.

The Principal informed the board that interview for the required 167 teaching posts (15 Prof., 23 Assoc. Prof. and 129 Asst. Prof.) was scheduled. The selection procedure is completed. Appointment letters have been issued to the selected candidates. All joined before the Academic year started. All posts are approved by the members totaling 167, keeping the Student-Faculty ratio as per AICTE. Program wise details are given in Annexure I.

Agenda 13: Approval of academic calendar and meeting calendar for AY of 2017-18

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Resolution: The academic calendar and the meeting calendar were placed in the meeting. The board reviewed the calendar and given their approval.

Agenda 14 : Patent filing

Resolution: The institute has proposed the initiatives of patent filing as a joint venture of student and faculty members. BOG members discussed the issue and given the approval for patent filing. BOG members also suggested to regularize the patent activities through R and D cell and also to depute one senior faculty member as a patent coordinator to act in the institute.

Agenda 15: IQAC activity

Resolution: The activity report has been placed and the analysis report of feedback from different stakeholders has been presented before the board and all the members noted the report.

Agenda 16: Amendment of Scholarship policy

Board approved the revision in the policy placed by the HOI.

The meeting ended with vote of thanks by the Chairman.

Principal
Gurunanak Institute of Technology

Prof(Dr.) Santanu Kumar Sen

Member Secretary, BOG

Principal, GNIT

Principal
Gurunanak Institute of Technology

GNIT

ANNEXURE I

Programme wise Sanctioned Faculty Number for the academic year 2017-18

Sl. No	Branch	Professor	Associate Professor	Assistant Professor
1	Computer Science Engineering (CSE)	2	2	24
2	Electronics and Communications Engineering (ECE)	4	4	18
3	Applied Electronics & Instrumentation Engineering (AEIE)	1	2	9
4	Electrical Engineering (EE)	3	1	21
5	Food Technology (FT)	1	6	7
6	Information Technology (IT)	0	1	11
7	Master's in Computer Applications (MCA)	0	1	11
8	Applied Science and Humanities (ASHU)	4	6	28
	Total	**15**	**23**	**129**

Principal
Gurunanak Institute of Technology