

## **Supporting Documents Extended Profile Metric**

### **Criterion 3.3:**

#### **BOG Minutes Allied to Sanctioned Post: 2019-2020**

Date: 06/03/2019

**Minutes of 1<sup>st</sup> (2019) meeting of Board of Governors (BOG) held on 02/03/2019**

The 1<sup>st</sup> (2019) meeting of the Board of Governors of Guru Nanak Institute of Technology was held on 02/03/2019 at Rosewood Banquet, Park Hotel, Kolkata. Following members were present:

1. Prof.(Dr.) S. M. Chatterjee	Chairman
2. Mr. Taranjit Singh	Managing Trustee
3. Mr. Amanjot Singh	Director-JIS Group
4. Dr. Sourav Dutta	Industry Representative (Payback, In)
5. Mr. Jagadish Chanda	Govt. Nominee
6. Prof.(Dr.) Malay Chatterjee	University Nominee
7. Mr. U.S. Mukherjee	Dy. Director, JIS Group, Nominated by Trust
8. Prof.(Dr.) Asit Guha	Advisor, JIS Group, Nominated by Trust
9. Dr. Adhish Kumar Chakrabarty	Teacher Representative
10. Prof.(Dr.) Arun Kumar Mandal	Teacher Representative
11. Prof.(Dr.) Santanu Kumar Sen	Member Secretary
12. Prof.(Dr.) Vir Singh	Educationist, Invitee

**The following members were absent:**

1. Mr. Haranjit Singh, Trustee, Member
2. Mr. Amrik Singh, Trustee, Member
3. Mr. Harjot Singh, Members nominated by Trust
4. Mr. Pranabesh Das, DTE, Member
5. Prof.(Dr.) Annapurna Das, Director, GNIT, Educationist
6. Mr. S.S.Dutttagupta, Director JIS Group
7. Mr. Simarpreet Singh, Director-JIS Group
8. AICTE nominee

**Agenda 1:**

Composition of BOG as per guide line of AICTE, list of BOG members as approved, schedule of BOG meeting in each quarter, quorum of the meeting in order, welcome address to BOG members, introduction of new members, permission to start proceedings of BOG meeting, notice of meeting granted as read, leave of absence granted:

**Resolution:**

- i) The members were welcomed by the Chairman
- ii) Quorum was declared
- iii) Leave of absence was granted to the members not present

**Agenda 2:**

To confirm and approve the minutes of the last meeting of Board of Governors (BOG) held on 9<sup>th</sup> June, 2018

**Resolution:**

The minutes of the last BOG meeting were confirmed

**Agenda 3:**

To note and ratify action/follow up pursuant to proceedings of the last meeting

**Resolution:**

- i) the Board noted the follow up actions
- ii) the Board suggested to install TV screens in the PPT hall
- iii) the Board pointed out the advantage of installing video conferencing facility in the smart class rooms

**Agenda 4:**

Admission status of students in 2018-19

**Resolution:** the Board noted the admission status

**Agenda 5:**

Assessment of Academic performance based on odd semester of AY 2018-19

**Resolution:** the Board noted the improvement in the results of the students

**Agenda 6:**

Last year's placement record

**Resolution:** i) the Board noted the placement record

- ii) the Board congratulated for achieving internships for students

**Agenda 7:**

Report on extension of existing intake

**Resolution:** the Board noted that application was made to change the names of AEIE to EIE and MCNT to M.Tech in ECE

**Agenda-8:**

Anti ragging measures

**Resolution:** i) the Board noted the anti-ragging measures taken  
ii) the Board noted that there was no complaint of ragging

**Agenda-9:**

To confirm and approve of appointment, confirmation, resignation of teaching and non-teaching staffs

**Resolution:** the appointments and resignations were noted

**Agenda-10:** Budget for the next financial year

**Resolution:** The Board noted and approved the budget for the next financial year

**Agenda-11:** Report of Principal on status of different important activities and common issues of the Institute.

- Resolution:** i) The Board congratulated GNIT for hosting Smart India Hackathon 2019 finale  
ii) The Board congratulated the team of students from GNIT for winning Smart India Hackathon 2019 finale  
iv) the Board congratulated the team of students from GNIT for reaching the final of ACM ICPC  
v) the Board congratulated GNIT for introducing project based learning in autonomy curriculum  
vi) The curricular, NSS activities, co-curricular and extracurricular activities of GNIT since last BOG  
vii) Research paper publications by faculty members and students, MOU signed since last BOG meeting.  
viii) AQAR submission of 2019-2020

**Agenda-12:**

To confirm and approve the initiative of Interdisciplinary Research

**Resolution:** For the benefit of the society institutional faculty members are encouraged to formulate the interdisciplinary research by collaborating with each other to meet the extreme need of interdisciplinary research as suggested by different government and non-government funding agencies. The expert Faculty member will be selected from all the departments to support interdisciplinary research policy. Additionally, other than research project any infrastructural funded projects will also be suggested to submit by including faculty members from different departments to make it interdisciplinary in nature.

**Agenda 13:** Report on different activity under Institution Innovation Council, GNIT (IIC-GNIT) since the last BOG

**Resolution:** Different activity reports under IIC-GNIT were placed before the committee. Members appreciated the initiatives taken by the cell.

**Agenda 15:** Approval of academic calendar and meeting calendar for AY of 2019-20

**Resolution:** The academic calendar and the meeting calendar were placed in the meeting. The board reviewed the calendar and given their approval.

**Agenda 17:** Institutional AQAR submission

**Resolution:** The budget related to Faculty training regarding consultancy projects was placed by the financial Committee. The board reviewed the budget and approved it.

**Agenda-20: Sanctioned posts and cadre ratio: Status of faculty and staff recruitment**

**Resolution:**

Number of faculty members as per cadre ratio, prescribed by the regulatory body for each program in consultation with chairman of BOG and to be ratified.

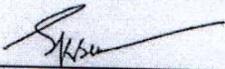
The Principal informed the board that interview for the required 154 teaching posts (18 Prof., 26 Assoc. Prof. and 110 Asst. Prof.) was scheduled. The selection procedure is

completed. Appointment letters have been issued to the selected candidates. All joined before the Academic year started. All posts are approved by the members totaling 154,

keeping the Student-Faculty ratio as per AICTE. Program wise details are given in

**Annexure I.**

*The meeting ended with vote of thanks by the Chairman.*



Prof.(Dr.) Santanu Kr Sen  
Member Secretary, BOG  
Principal, GNIT

Principal  
Gurunanak Institute of Technology



Principal  
Gurunanak Institute of Technology

## ANNEXURE I

Programme wise Sanctioned Faculty Number for the academic year 2019-20

Sl. No	Branch	Professor	Associate Professor	Assistant Professor
1	Computer Science Engineering (CSE)	2	3	23
2	Electronics and Communications Engineering (ECE)	5	6	17
3	Applied Electronics & Instrumentation Engineering (AEIE)	1	3	5
4	Electrical Engineering (EE)	3	4	16
5	Food Technology (FT)	1	3	10
6	Information Technology (IT)	0	0	11
7	Master's in Computer Applications (MCA)	0	0	10
8	Applied Science and Humanities (ASHU)	6	7	18
<b>Total</b>		<b>18</b>	<b>26</b>	<b>110</b>