

Ref. No.: GNIT/ECE/BOS/2021/02

Date: 05/11/2021

GURUNANAK INSTITUTE OF TECHNOLOGY

Approved by A.I.C.T.E., New Delhi

Affiliated to MAKAUT, West Bengal



Supporting Document

**MINUTES OF THE MEETING, 2021 OF BOARD OF
STUDIES OF DEPARTMENT OF ELECTRONICS &
COMMUNICATION ENGINEERING**

HELD

ON

05/11/2021 AT 11:00 AM

Department of Electronics & Communication Engineering

Minutes of Board of Studies Meeting

As per the notice dated 01/11/2021 (Ref No GNIT/ECE/BOS/2021/02) a Board of Studies meeting has been arranged on 05/11/2021 at 11 a.m.

Members present:

Sl. No.	Name	Designation
1	Dr. Sunipa Roy	HOD & Chairperson of BOS
2	Prof. Dr. Angsuman Sarkar	Professor, Kalyani Govt. Engg. College
3	Dr. Arun Kumar Mondal	Faculty ECE
4	Dr. Pijush Kanti Bhattacharjee	Faculty ECE
5	Mr. Koushik Seth	Senior Associate Consultant at Infosys Pvt. Ltd (Industry Expert)
6	Dr. Adhish Chakrabarty	Faculty ECE
7	Dr. Suparna Biswas	Faculty ECE
8	Dr. Kaushik Roy	Faculty ECE
9	Dr. Nabaneeta Banerjee	Faculty ECE
10	Dr. Soumik Podder	Faculty ECE
11	Dr. Surajit Basak	Faculty ECE
12	Dr. Avali Banerjee (Ghosh)	Faculty ECE
13	Mr. Koushik Pal	Faculty ECE
14	Ms. Swagata Bhattacharya	Faculty ECE
15	Ms. Soma Boral	Faculty ECE
16	Mr. Sayan Roy Chaudhuri	Faculty ECE
17	Ms. Palasri Dhar	Faculty ECE
18	Ms. Antara Ghosal	Faculty ECE
19	Ms. Anurima Majumdar	Faculty ECE
20	Mr. Subhabrata Dhar	Faculty ECE
21	Mr. Kaustav Madhab Chatterjee	Faculty ECE
22	Ms. Enakshi Basak	Faculty ECE

Members Absent:

Sl. No.	Name	Designation
1	Mr. Ritwik Gupta	Application Development Analyst, Accenture Pvt. Ltd & Alumni Representative of BOS

2	Ms. Suranjana Saha	Faculty ECE
3	Mr. Shouvik Sarkar	Faculty ECE
4	Mr. Shubhadeep Biswas	Faculty ECE

Meeting started with the welcome address by Dr. Sunipa Roy, Chairperson of BOS and all the leave of absence was granted. Then the meeting continued with agenda wise discussion.

The following resolutions were adopted after detail deliberation.

Meeting ended with adopting the minutes of last meeting and thanks by the Convener (Swagata Bhattacharya) of BOS.

Agenda 1: To confirm and approve the minutes of the last BOS meeting held on 08/04/2021.

Resolution 1: The minutes of last BOS meeting were duly confirmed and approved.

Agenda 2: To note and ratify the action taken report (ATR) of the last meeting.

Resolution 2: The action taken report was presented before BOS members.

Item	Resolution	Action Taken
Agenda 3: Discussion on course which strengthen employability, entrepreneurship and skill development in Regulation 21 (R 21) Curriculum and Syllabus of Electronics & Communication Engineering w.e.f. 2021- 22 admission batches	Resolution 3: The list of tentative courses that strengthen employability, entrepreneurship and skill development was discussed in previous BOS meeting. All experts agreed with the list of courses which strengthen employability, entrepreneurship and skill development (Vide Annexure I).	Implemented
Agenda 4: Finalization of Elective Courses added in R21 Curriculum and Syllabus. Agenda 4: Finalization	Resolution 4: 36 Elective courses were selected after taking Stakeholder's feedback. Further, these 36 elective courses were finalized by the BOS Members (Vide Annexure II).	Implemented

of Elective Courses added in R21 Curriculum and Syllabus. Resolution 4: 36 Elective courses were selected after taking Stakeholder's feedback. Further, these 36 elective courses were finalized by the BOS Members (Vide Annexure II). All BOS approved that the final R21 Curriculum and Syllabus was revised by increasing the percentage of Open Elective courses for multidisciplinary holistic development which is as per National Education Policy.	All BOS approved that the final R21 Curriculum and Syllabus was revised by increasing the percentage of Open Elective courses for multidisciplinary holistic development which is as per National Education Policy.	
Agenda 5: New Course Added in R 21 Curriculum	Resolution 5: As per suggestions of all stakeholders some new courses were introduced in R21 curriculum. As per suggestion of external BOS expert Dr. Anshuman Sarkar new courses were added in R 21 Curriculum. Finally, the list of new courses added in R 21 curriculum was approved by all BOS members (Vide Annexure III).	Implemented
Agenda 6: Finalization of Regulation 21 (R 21) Curriculum and Syllabus of Electronics & Communication	Resolution6: Chairperson of BOS Committee presented stakeholders feedback analysis on curriculum in front of all	Implemented

Engineering wef. 2021-22 admission batches under autonomy.	BOS members. Finally, the curriculum and syllabus of Electronics & Communication Engineering discipline was finalized and approved by BOS members (Vide Annexure IV). All BOS members commented that the final R21 Curriculum is well organized and linked with departmental vision, mission, PEOs and PSOs.	
Agenda 7: Discussion on Coursera incorporation for Faculty development.	Resolution 7: Dr. Sunipa Roy discussed the Coursera incorporation and requested all faculties to complete the courses under JIS group initiative.	Ongoing
Agenda 8: Internship opportunity for students Discussion	Resolution 8: Hi Radius internship was encouraged for students.	Student joined Hi Radius
Agenda 9: Enhancement of R&D activity of the department	Resolution 9: Faculties were encouraged to write book chapters and take up projects by experts.	Faculties published book chapter in Springer , Wiley and through other reputed publishers.

Agenda 1: Inclusion of Coursera courses in ECE R21 Curriculum.

Resolution 1: It was decided after discussion with BOS members that Coursera courses should be mapped with R21 curriculum for credit transfer. Mapping of **Professional Communication (HSMC 101), Professional Communication LAB(HSMC 291), Programming for Problem Solving Lab(CS 291)** with Coursera courses should be done by concerned department.

Agenda 2: Mini Project Mapping With Coursera For R18 Curriculum.

Resolution 2: It was decided in the meeting that R18 Miniproject credit can be earned through Coursera certificate. The certificate should be submitted to the department through Mentor and a report will be forwarded to exam cell by the Department for inclusion in result. Those who are unable to submit courser certificate they should submit mini project(software/hardware based) as decided by the Departmental coordinator.

Agenda 3: IIC Event

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Resolution 3: IIC coordinator Dr. Sunipa Roy discussed and decided that the IIC Quarter III event has to be completed by the department.

Agenda 4: NAAC Related Documents Preparation

Resolution 4: The BOS members decided that NAAC related documents like Course Outcome analysis through Course Outcome attainment has to be started and Ms. Anurima Majumdar is nominated as the coordinator.

Agenda 5: Collaboration with Other Industries for B.Tech Project

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Resolution 5: BOS Experts emphasized to collaborate with industries like TCS and small scale industries, MSME for carrying out B.Tech level projects.

Agenda 6: Collaboration with other Universities For PhD Guidance

Resolution 6: BOS experts suggested to collaborate with Universities of State and National level for guiding PhD students. Dr. Sunipa Roy is guiding Ms. Paramita Choudhury in collaboration with Kalyani University for PhD

Signature of the Convener
BOS, ECE Department

Signature of the Chairperson
BOS, ECE Department

Attendance of BOS Held on 08.04.2021

Sl No.	Name	Designation	Signature
1	Dr. Sunipa Roy	HOD & Chairperson of BOS	
2	Prof. Dr. Anshuman Sarkar	Professor, Kalyani Govt. College	
3	Dr. Arun Kumar Mondal	Professor	
4	Dr. Pijush Kanti Bhattacharjee	Professor	
5	Dr. Suparna Biswas	Associate Professor	
6	Dr. Kaushik Roy	Associate Professor	
7	Dr. Nabaneeta Banerjee	Associate Professor	
8	Dr. Surajit Basak	Associate Professor	
9	Dr. Avali Banerjee(Ghosh)	Associate Professor	
10	Mr. Koushik Pal	Associate Professor	
11	Ms. Swagata Bhattacharya	Asst Professor	
12	Mrs. Soma Boral	Asst Professor	
13	Ms. Aditi Mandal	Asst Professor	
14	Mr. Sayan Roy Chaudhuri	Asst Professor	

15	Ms. Palasri Dhar	Asst Professor	
16	Ms. Antara Ghosal	Asst Professor	
17	Ms. Anurima Majumder	Asst Professor	
18	Mr. Zahir Abbas Rahman	Asst Professor	
19	Mr. Kaustav Madhab Chatterjee	Asst Professor	
20	Mr. Ajoy Sen	Asst Professor	
21	Ms. Enakshi Basak	Asst Professor	
22	Mr. Shatadru Biswas	Asst Professor	