NAAC A+
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

GNIT
Guru Nanak Institute of Technolgy
157/F Nilgunj Road , Panihati, Kolkata-700114,
West Bengal

Ref No : GNIT/IQAC/2025/02 Date:07/03/2025

Minutes of the Meeting

Date: 12.03.2025
Time: 3:30 p.m. Venue: Conference Hall

2nd meeting of IQAC Cell, 2024-25 A.Y. was held on 12th March 2025 at conference hall and the following agenda were discussed.

1. To confirm and approve the minutes of the last IQAC meeting
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. R25 curriculum approval and execution in line with new POs as set by NBA.
4. Result analysis of last Even semester.
5. Proposal submitted for organizing Seminar/workshop/conference/FDP on emerging topics to funding agencies.
6. Seminar/conference/FDP organized and attended by the faculty (Govt./Non Govt.).
7. Inauguration of IPR Cell sponsored by WBDST.
8. Research/project grant (Applied/Received/ongoing)
9. Publications of faculty and Students only referred-journal/conferences/book/book chapter including Patents.
10. Dept/institutional MoUs' in Odd semester 2025.
11. Industry visits arranged by the departments in this tenure and the outcome
12. Approval of IDP and its implementation plan
13. Govt. fund received if any other than research project/ conferences.
14. Remarkable Outreach activity by the faculty/ collaboration with Govt. institute
15. Infrastructural development if any.
16. Faculty Training arranged by the institute.
17. Remarkable Student achievements if any.
18. Special contribution towards institute by the faculty members if any
19. Any other matter with the permission of the chair.

Members Present:

Sl. No.	Name	Department	Designation
1	Prof. (Dr.) Swarup Kumar Mitra	Administration	Chairperson
2	Dr. Sunipa Roy	Dean of R&D	Coordinator
3	Dr. Adhish Kr. Chakrabarty	Administration	Member
4	Dr. Suparna Biswas	Administration	Member
5	Dr. Kakali Bandyopadhyay	Dean of Academics	Member
6	Dr. Suman Bhattacharya	HOD, CSE Dept.	Member
7	Dr. Mahmuda Sulatana	HOD, B.Sc. Dept.	Member
8	Dr. Ipsita Saha	Associate Professor, CSE Dept.	Member
9	Dr. Mahuya Hom Choudhury	West Bengal State Council of Science & Technology (WBSCST), Department of Science & Technology and Biotechnology (DSTBT)	Nominee from local society
10	Mr. Saumyadeep Bhattacharya	Accenture	Nominee from Alumni
11	Mr. Sougata Sarkar	TCS	Nominee from Industry
12	Prof. Rajat Subhra Chakraborty	CSE, IIT KGP	Nominee from Academia
13	Shri Subhasis Nath,	Principal and HoD-Training	MSME Representative, Nominee from Industry

Members Absent:

Sl. No	Name	Department	Designation
1.	Prof. Sheli Sinha Chowdhury	Jadavpur University	Nominee from Academia

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Agenda 1: To confirm and approve the minutes of the last IQAC meeting

Resolution : In the meeting of IQAC cell the minutes of the last meeting was discussed and a copy of which was circulated to the members. No Comments were received.

Agenda 2 : To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution : The following action taken report was presented to IQAC members.

Agenda	**Resolution**	**Action Taken**
Agenda 3: R25 curriculum development as per AICTE notification	With that Programme Outcome ascribed by the NBA is now 11 (previously it was 12). In compliance with that GNIT is framing its new curriculum R25 mapped with 11 POs.	R25 Curriculum development completed as per UGC guideline
Agenda 4: Result analysis of last Odd semester 2024-25	Result analysis of even semester 2024-25 was shown. Graphical representation of comparison of SGPA-wise suggested that the students who are getting below 7 in semester in-depth analysis should be done by the subject teacher after interacting with the students.	Semester in-depth analysis done.
Agenda 5: Proposal submitted/proposed for organizing Seminar/workshop/conference/FDP on emerging topic to funding agencies.	List was shown containing that a good number of faculty members from all the branches have applied for seminar/workshop/conference/FDP grant.	Committee suggested increasing much more.
Agenda 6: Seminar/conference/FDP organized and attended (Govt./Non Govt.).	Following events are done: A. AICTE ATAL-FDP B. AICTE-VAANI C. IEEE - ADSoc 5.0 International Conference D. KAPILA	Committee appreciated these initiatives.
Agenda 8: Research grant (Applied/Received)	In the meeting chairperson of IQAC cell mentioned that JIS group has one policy under which faculty members can apply for	Many grants in government level , all faculty members applied.

	seed grant.	
Agenda 9: Publications of faculty and Students (Oct- April, 2025) only referred journal/conferences/book/book chapter including Patents	List of publications was presented. Committee suggested improving the number in referred journals.	IQAC is working on it.
Agenda 10: Reporting of Industry-Institute Interaction & MoUs' Even semester 2025.	Members appreciated that different sort of activities carried out under MoUs by the institute. They suggested that in different activities faculty members and students should register in professional society.	More industry MoU signing going on.
Agenda 11: Internship opportunity availed by the students of each department of last odd semester 2024-25.	Members suggested that when the students are going for internship they have to submit the report. In the final presentation if industry people can be invited (either in offline or online mode) their suggestion can be incorporated in the report.	IQAC is working on it.
Agenda 12: Outcome of Academic and Administrative Audit.	Outcome of Academic and Administrative Audit 1.Enhanced Teaching-Learning Practices: - Faculty members were found to be actively involved in teaching-learning processes with modern pedagogical tools. 2.Effective Curriculum Implementation -Departments followed the prescribed university syllabus with additional efforts made to include industry-relevant content. 3.Robust Internal Quality Assurance System - The Internal Quality Assurance Cell (IQAC) was active and supported regular audits, feedback collection, and implementation of improvements. 4. Strong Institutional Governance -Proper governance mechanisms were in place. 5.Research and Development Support	• Continuous internal assessments and feedback mechanisms are in place. • More activities are going on. - Initiatives for promoting innovation and entrepreneurship are on the way. • Revised attendance system has been introduced • More emphasis on interdisciplinary research and international collaborations.

	-Faculty and students were engaged in R&D activities; Dean (R&D) office was functioning effectively. 6. Accreditations and Approvals Maintained 7. Infrastructure and Facilities 8. Administrative Efficiency 9. Student Support Systems 10. Recommendations for Improvement	• Strengthening of industry linkages and internship opportunities. • Periodic skill development workshops and seminars for faculty and students.
Agenda 13: Number of students benefitted from scholarship A.Y. 2024-25	The scholarship document has been presented.	It is to be followed every year.
Agenda 14: Placement status of 2025 pass-out batch	Placement status has been presented.	More placement initiatives have been taken.
Agenda 15: Any other matter with the permission of the chair	Committee appreciated different types of social initiative by the institute.	It is to be followed every year.

Agenda 3 : R25 curriculum approval and execution in line with new POs as set by NBA.

Resolution: As per the NBA guideline with 11 PO, in compliance with that GNIT is framing its new curriculum R25. Approval has been taken from Academic Council.

Agenda 4 : Result analysis of last Even semester

Resolution: In the meeting summary of result analysis of even semester 2024-25 was shown. Graphical representation of comparison of SGPA-wise Results of even semester in between 2024-25 and 2023-24 was also mentioned.

Agenda 5: Proposal submitted for organizing Seminar/workshop/conference/FDP on emerging topics to funding agencies.

Resolution: In the meeting a list was shown containing that a good number of faculty members from all the branches have applied for seminar/workshop/conference/FDP grant. Some of them have received it and some proposals are under review. Committee suggested much more application from each department.

Agenda 6: Seminar/conference/FDP organized and attended by the faculty (Govt./Non Govt.).

Resolution: A detailed list was shown for Seminar/conference/FDP organized and attended by the faculty (Govt./Non Govt.).

Agenda 7: Inauguration of IPR Cell sponsored by WBDST

Resolution: IPR Cell, WBDST sponsored Rs. 50,000/- was inaugurated at GNIT on 19th August, 2025.

Agenda 8: Research/project grant (Applied/Received/ongoing)

Resolution: In the meeting a list was shown containing that a good number of faculty members from all the branches have applied for research grant. Some of them have received it and some are under review.

Agenda 9: Publications of faculty and Students (May- Oct, 2025) only referred-journal/conferences/book/book chapter including Patents.

Resolution: List of publications was presented. Committee suggested improving the number in referred journals.

Agenda 10: Dept/institutional MoUs' in Odd semester 2025.

Resolution : Members appreciated that different types of activities carried out under MoUs by the institute. They suggested that in different activities faculty members and students should register in professional society. More industry MoU was also suggested.

Agenda 11: Industry visits arranged by the departments in this tenure and the outcome

Resolution: The detailed industry visits from different departments were shown in the meeting.

Agenda 12: Approval of IDP and its implementation plan

Resolution: Institutional Development Plan (IDP) was proposed for its execution, monitoring, and periodic review in accordance with the institution's strategic objectives. The plan was approved by the authority and suggested to implement from next academic year.

Agenda 13: Govt. fund received if any other than research project/ conferences

Resolution: The sanctioned AICTE IDEA lab grant was highly appreciated by all the members. It was also proposed to go submission of more research proposals form different funding agencies . Later it was placed that six AICTE- RPS proposals has been submitted from the institute and results are awaited

Agenda 14: Remarkable Outreach activity by the faculty/ collaboration with Govt. institute

Resolution: Some remarkable activities by the faculty/ collaboration were shown. Members appreciated this.

Agenda 15: Infrastructural development if any

Resolution: In the meeting it was presented that some infrastructural improvements like new machines with configuration-i7 13620H Processor, 16GB Ram , 512 ssd and P348 Workstation , Core i7/11/gen, RAM - 16GB/512 SSD were received.

Agenda 16: Faculty Training arranged by the institute

Resolution : In the meeting the conduction of following faculty trainings were presented.

Programme	Organized By	Details	Objective
FDP	ECE & CSE	AICTE ATAL FDP	To proper planning and co-ordinate development of a technical education system throughout the country
International FDP	FT & ECS	International Faculty Development Program (FDP) on “Transforming Sustainability with AI & ML	To equip faculty members, doctoral scholars with practical knowledge of AI implementation.
FDP	GNIT and JIS Research Funding and Management office (RFMO)	Strategic Research Design: Problem Formulation & Proposal Writing Workshop Speaker: Dr. Shankar	To equip faculty members, doctoral scholars with practical knowledge and strategic insights into formulating impactful research proposal.
National Level FDP	GNIT-IQAC	Building Skills for Advanced Cognitive Assessment	To equip faculty members with continuous assessment process. Speaker: Dr. Vinay Kulkarni, Dean - Quality Assurance at D Y Patil College of Engineering, Pune

Agenda 16: Remarkable Student achievements if any

Resolution: In the meeting enormous number of remarkable student achievements was presented. Committee members highly appreciated this. It was proposed to keep separate category on interdisciplinary projects in the coming institutional Tech FEST to be organized on February .

Agenda 17: Special contribution towards institute by the faculty members if any

Resolution: In the meeting special contribution towards institute by the faculty members were presented. Committee members highly appreciated this.

Agenda 18: Any other matter with the permission of the chair

Resolution: In the meeting Institutional Development Plan (IDP) was presented and all the members accepted the proposal .

Dr. Mahuya Hom Choudhury, West Bengal State Council of Science & Technology (WBSCST), Department of Science & Technology and Biotechnology (DSTBT) suggested that as GNIT publishes good number of patents every year, it would be good to apply in National Intellectual Property Award in the patent portal.

The Meeting ended with vote of thanks.

S. Roy

SKMitra.

Dr. Sunipa Roy
IQAC Coordinator
GNIT

Prof(Dr.) Swarup Kr. Mitra
Principal
Chairperson, IQAC

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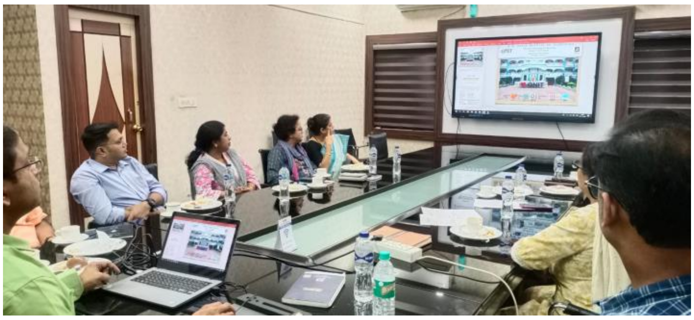
Few Glimpses are attached here:



Attendance:

Guru Nanak Institute of Technology

IQAC Meeting

Date-07-11-2025

Attendance Sheet

Sl. No.	Name	Designation, Organization	Signature
1.	Prof. Dr. Swarup Kr. Mitra	Principal.	S.K. Mitra 07/11/25
2.	Dr. Abhik Kr. Chakraborty	Registrar (Acting), GNIT	[illegible] 07/11/25
3.	DR. SUNIPA ROY	IQAC Coordinator	S. Roy
4.	Dr. Kakali Bandyopadhyay	Dean - Academics	[illegible]
5.	Dr. Sucharita Chatterjee	Dean - Student affairs	[illegible]
6.	Dr. Suparna Biswas	Controller of Examinations	S. Biswas
7.	Dr. Suman Bhattacharya	HOD, CSE	[illegible]
8.	DR. Arpita Saha	Asso. Prof, CSE, GNIT	[illegible] 7/11/25
9.	Sangata Sarkar	Architect Tech. Cognizant	[illegible] 7/11/2025
10	Prof. Rajat Subhra Chakraborty	Professor IIT KGP	
11.	Shelly Sinha Chowdhuri	Professor J.U.	
12.	Mahua Hom Chowdhuri	Scientist, WBDST	
13.	Saumyadeep Bhattacharya	Alumni, Accenture	
14.	Shri Subhasis Nath	HOD - Training + Principal, MSME	
15.	Dr. Mahamuda Sultana	Professor, CSE	[illegible] 7/11/2025