

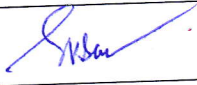

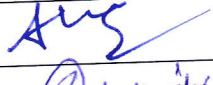
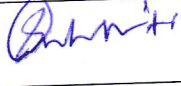
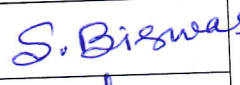

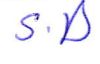
## Minutes of the OBC committee

A meeting was held on 8<sup>th</sup> August, 2017 at the Conference Room of GNIT. The following agenda were discussed:

Agenda:

1. Discussion about the functions and related activities of the committee
2. Database preparation for newly admitted OBC students
3. Awareness of different scholarship schemes

**Members Present:**

Sl. No.	Name	Designation	OBC Committee Designation
1	Prof (Dr.) Santanu Kr. Sen	Principal	Chairman 
2	Mrs. Bapita Roy	H.O.D., AEIE Dept.	Convener 
3	Dr. Adhish Kumar Chakrabarty	Registrar	Member 
4	Dr. Sucharita Chakraborti	HOD, ASHU Dept.	Member 
5	Mrs. Suparna Biswas	Assistant Professor, ECE Dept	Member 
6	Mr. Pijush Chandra	Office Admin	Member 
7	Ms. Sumana Bhattacharjee	Office Admin	Member 

**Agenda 1:** Discussion about the functions and related activities of the committee

The Convenor discussed about the functions and related activities of the committee such as:

- i. to support to the weaker students
- ii. to organize some special training programs
- iii. to conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations.
- iv. OBC cell in GNIT adheres to the guidelines of the Government of India as communicated by the MHRD and the AICTE with respect to the upliftment of the students and employees belonging to the OBC categories and other weaker classes

**Agenda 2: Database preparation for newly admitted OBC students**

- All the Mentors are requested to prepare the database of newly admitted OBC students in all streams within one week

**Agenda 3: Awareness of different scholarship schemes**

Registrar GNIT is requested to conduct an awareness camp for all OBC students regarding different scholarship schemes.

The meeting ended with vote of thanks.

With Regards,  
Mrs. Bapita Roy,  
Convenor, OBC Committee  
H.O.D., AEIE