

Minutes of the Special Academic Committee Meeting

Dated: 20.12.16

A special meeting of the Academic Committee (AC) was called on 29.11.16 by the Member Secretary, Dr. Sucharita Bhattacharyya to form the GNIT Academic Council and it was notified to the members through e-mail on 27.11.16

Meeting started at 11.30 a.m. in the Conference Hall, GNIT where Dr. Bhattacharyya, welcomed all the members in the last Academic Committee meeting of 2016. She conducted the meeting and the meeting was presided over by the Principal, GNIT Prof. (Dr.) Sanatanu Kr. Sen, who is the Chair Person of the GNIT Academic Committee.

➤ Members Present

1. Prof.(Dr.) Santanu Kumar Sen : Principal, GNIT Chairperson
2. Dr. Sucharita Bhattacharyya : Assistant Professor, ASHU Dept., GNIT Member Secretary
3. Prof.(Dr.) Annapurna Das : Director, GNIT
4. Prof. (Dr.) Sisir Kumar Das : Dean, GNIT
5. Prof. (Dr.) A.K. Mondal : Professor and HOD, ECE Dept
6. Mrs. Suparna Biswas : Assistant Professor, ECE Dept
7. Mrs. Srabani Kundu : Assistant Professor and HOD, CSE Dept
8. Mrs. Bidyutmal Saha : Assistant Professor, CSE Dept
9. Mr. Sudip Kuillya : Assistant Professor AEIE Dept
10. Mrs. Bapita Roy : Assistant Professor and HOD, AEIE Dept
11. Dr. J.K.Das : Professor and HOD, EE Dept
12. Mr. Sisir Majumder : Assistant Professor, EE Dept
13. Mr. Sudip Ghosh : Assistant Professor and HOD, IT Dept
14. Mrs. Trishita Ghosh : Assistant Professor, IT Dept
15. Dr. Subhajit Ray : Associate Professor and HOD, FT Dept
16. Dr. Kakali Bandyopadhyay : Associate Professor, FT Dept
17. Mrs. Sucharita Chakrabarti : Assistant Professor and HOD, ASHU Dept
18. Mr. Ashis Kumar Dey : Assistant Professor, ASHU Dept
19. Mr. Animesh Kar : Assistant Professor and HOD, CA Dept
20. Mr. Chiranjib Datta : Assistant Professor and HOD, CA Dept
21. Mr. Adhish Kr. Chakrabarty : Registrar, GNIT
22. Mr. Gaurav Majumder : Assistant Registrar, GNIT
23. Mr. Pintu Roy : Assistant Librarian, GNIT
24. Representative from TPO Cell, GNIT

➤ The Agenda of the meeting was :

1. Academic Council Formation
2. Any Other Issue with the permission of the Chair

➤ At the beginning, the member secretary formally sought the permission to start the day's proceedings from the Chair.

- The minutes of the last AC meeting held on 11.07.2016 was confirmed and approved by the committee.

Then the discussion on the agenda of the day's meeting started.

- Agenda 1 : Formation of academic council

The member secretary intimated all the members that autonomous GNIT had to form the Academic Council of the institute as per the UGC recommended composition of the Academic Council and its functions in an Autonomous College. Accordingly, all members of the Academic Committee were requested to give their suggestions so far as the nomination of the members of the council were concerned.

Following considerations were taken into account for Academic Council Formation.

- i) As per UGC recommendation, Principal GNIT was nominated to work as Chairman of the Academic Council, GNIT.
- ii) Then Principal, GNIT nominated Dr. Sucharita Bhattacharyya, the associate professor of ASHU Department to act as Member Secretary of the council. All members appreciated and accepted the decision.
- iii) All HODs were also included in the council as per UGC recommendation.
- iv) The Director and the Dean, (research) were also included in the council as very senior (both are Professor) members
- v) It was decided that on behalf of CSE, IT & MCA departments , there would be one nominated member. Mrs. Ipsita Saha from CSE Dept. was chosen .
- vi) Similarly for ECE, EE, & AEIE departments, Prof. (Dr.) Arun Kumar Mondal was nominated to work as member of Academic Council.
- vii) Dr. Indrajit Bose and Dr. Chaitali Chakrabarty were also included as members of the council on behalf of ASHU and FT department.
- viii) Then as per UGC recommendations, four external senior members' name (as given below) were proposed by the members and it was decided to approach them for their acceptance to work as Academic Council member of GNIT.

They are,

- a. Mr. K.G.Pilsima
- b. Prof.(Dr.) D.D.Sinha
- c. Prof.(Dr.) Aditya Bagchhi
- d. Prof.(Dr.) Rajib Banerjee

Point of action : Principal, GNIT

- ix) It was also decided to request the Vice Chancellor of MAKAUT for his nominations of three more members to complete the list.

Point of action : Principal, GNIT

- x) The member secretary was requested to prepare the list of Academic Council Members nominated.

Point of Action : Member Secretary, GNIT Academic Council

The meeting ended with vote of thanks by the Member Secretary

S, Sucharita Bhattacharyya

Dr. Sucharita Bhattacharyya

Member Secretary, GNIT Academic Committee

Copy to,

1. Principal,
2. Director,
3. Dean- Research & Administration,
4. Head of the Departments- AEIE, ASHU, CSE, CA, ECE, EE, FT, HM, IT - with a request to circulate among the AC members of their departments.
5. OIC- Examination Cell
6. Registrar
7. Asst. Registrar
8. Library
9. TPO Cell