

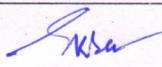
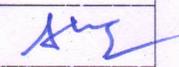
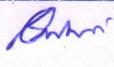
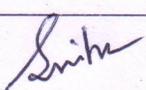
Minutes of the SC & ST committee

A meeting was held on 21st August, 2020 at the Conference Room of GNIT. The following agenda were discussed:

Agenda:

1. Discussion related activities of the committee
2. Database preparation for newly admitted SC & ST students
3. Awareness of different scholarship schemes

Members Present:

Sl. No.	Name	Designation	SC & ST Committee Designation	Signature
1	Prof (Dr.) Santanu Kr. Sen	Principal	Chairman	
2	Dr. Barnali Kundu	H.O.D., EE Dept.	Convener	
3	Dr. Adhish Kumar Chakrabarty	Registrar	Member	
4	Dr. Sucharita Chakraborti	HOD, ASHU Dept.	Member	
5	Mr. Sourish Mitra	Asst Prof., CSE Dept	Member	
6	Mr. Pijush Chandra	Office Admin	Member	
7	Ms. Sumana Bhattacharjee	Office Admin	Member	
8	Mr. Kallol Paul	Account Officer	Member	

Agenda 1: Discussion about the related activities of the committee

The Convenor discussed about the functions and related activities of the committee such as:

- i. The Cell may conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations.
- ii. The Cell also is expected to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems. to support to the weaker students to

provide special inputs in areas where the students experience difficulties

Agenda 2: Database preparation for newly admitted SC & ST students

All the Mentors are requested to prepare the database of newly admitted SC & ST students in all streams within one week.

Agenda 3: Awareness of different scholarship schemes

The Convenor suggested to all the Departments to conduct the awareness program for different Scholarship schemes for SC & ST students

The meeting ended with vote of thanks.

With Regards,

Barnali Kundu

Dr. Barnali Kundu,
Convenor, SC & ST Committee
H.O.D., EE