



Internal Quality Assurance Cell
Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114
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Ref:GNIT/IQAC/2016/02

Date: 6.12.2016

NOTICE

IQAC

This is to inform all the members that a meeting of Internal Quality Assurance Cell of GNIT will be held on 16th December 2016 at 11:00 a.m. at conference Hall.

The agenda of the meeting is given below.

1. To confirm and approve the minutes of the last IQAC meeting held on 24.08.2016.
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. LAN connectivity encompassing the entire college with higher bandwidth.
4. Initiatives for establishment of Centre for Quality Enhancement in Engineering Education (QEEE)
5. Establishment of different clubs viz. Robotics, Cultural, Coding clubs, and Photography Club after obtaining Autonomy.
6. Signing of MOU with reputed Industries undertaken for working on R&D problem.
7. Miscellaneous.

All members are requested to be present.

With regards and thanks,

Prof. A.K.Mondal
Coordinator
IQAC, GNIT

Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members

MEMBERS OF IQAC CELL:

S. No.	Name	Designation and Department		IQAC Designation
1	Prof.(Dr.)Santanu Kr. Sen, Principal	Principal	Admin	Chairman
2	Prof.(Dr.) Arun Kumar Mondal	Professor	HOD ECE	Coordinator
3	Prof.(Dr.) Annapurna Das	Director	Admin	Advisor
4	Prof.(Dr.) Sisir Kumar Das	Dean	Admin	Member
5	Prof. (Dr.) Shyamal Kumar Ghosh	Professor	EE	Member
6	Prof. (Dr.)Parimal Chattopadhyay	Professor	FT	Member
7	Prof. (Dr.) Subir Ray	Professor	EE	Member
8	Prof. (Dr.)Indrajit Bose	Professor	ASH	Member
9	Dr. Kakali Bandyopadhyay	Associate Professor	FT	Member
10	Dr. Sunipa Roy	Associate Professor	ECE	Member
11	Dr. Prabal Deb	Professor	EE	Member
12	Mr. Animesh Kar	Asst. Professor	MCA	Member
13	Mr. Moloy Dhar	Asst. Professor	CSE	Member
14	Mr. R.S. Bhattacharyya	Chief Area Manager,	Indian Oil Corporation	External Member
15	Mr. BasudebDey	Managing Director	Bentron Power System, Kolkata	External Member

MINUTES OF THE IQAC MEETING DECEMBER 2016

A meeting was held on 16th December 2016 at the Conference Room of GNIT. The following agenda were discussed:

The agenda of the meeting is given below.

1. To confirm and approve the minutes of the last IQAC meeting held on 24.08.2016.
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. LAN connectivity encompassing the entire college with higher bandwidth.
4. Initiatives for establishment of Centre for Quality Enhancement in Engineering Education (QEEE)
5. Establishment of different clubs viz. Robotics, Cultural, Coding clubs, and Photography Club after obtaining Autonomy.
6. Signing of MOU with reputed Industries undertaken for working on R&D problem.
7. Miscellaneous.

❖ Members Present:

Name	Designation and Department		
Dr. Annapurna Das	Director	Admin	Advisor
Dr. Santanu Kumar Sen	Principal	Admin	Chairman
Dr. Sisir Kumar Das	Dean	Admin	Member
Dr. Arun Kumar Mondal	HOD, Professor	ECE	Convenor
Dr. Shyamal Kumar Ghosh	Professor	EE	Member
Dr. Parimal Chattopadhyay	Professor	FT	Member
Dr. Subir Ray	Professor	EE	Member
Dr. Indrajit Bose	Professor	ASH	Member
Dr. Kakali Bandyopadhyay	Associate Professor	FT	Member
Dr. Sunipa Roy	Associate Professor	ECE	Member
Mr. Basudeb Dey	Managing Director	Bentron Power System, Kolkata	External Member
Dr. Prabal Deb	Professor	EE	Member
Mr. R.S. Bhattacharyya	Chief Area Manager,	Indian Oil Corporation	External Member

The following members were absent in the meeting:

Sl. No.	Name	Designation	IQAC Designation
1	Prof.(Dr.) Arun Kumar Mondal	Professor and HOD	Coordinator
2	Mr. Basudeb Dey	Managing Director	External Member

- **AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 24.08.2016**

The IQAC discussed and considered the minutes of the last meeting held on 24.08.2016 copy of which was circulated to the members. No Comments were received in writing.

Resolution: The draft minutes of the meeting held on 24.08.2016 was confirmed.

- **AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.**

Resolution: The action taken report was presented before IQAC members.

ITEM	RESOLUTION	ACTION TAKEN
AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 24.08.2016.	The draft minutes of the meeting held on 24.08.2016 was confirmed.	Noted
AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.	Action taken report of the last meeting was discussed in detail by the members present and was approved.	Noted
AGENDA 3: Establishment of Smart Classroom Facility for the students.	The Committee of IQAC suggested that Smart Classroom should be build for the students. Location, design and planning of the room finalized through thorough discussion.	Four number of Smart Classrooms are created and made operative.

AGENDA 4: Planning for Enhanced Broadband and Wi-Fi Speed on the campus.	It was resolved that the current broadband internet speed needed to be increased as per the need of the day and Wi-Fi connectivity to be made stronger along the campus.	The Bandwidth have been augmented to higher speed of connectivity
AGENDA 5: NPTEL local chapter establishment.	It was suggested that NPTEL local chapter needed to be established by the current academic year.	NPTEL local chapter has been established for the academic year 2016-2017.
AGENDA 6: Discussion regarding hosting of Smart India Hackathon 2017 as the only State Nodal Centre.	It was discussed in the meeting that the college will apply for NODAL center of the state for hosting Smart India Hackathon 2017. Logistic and financial aspects of the proposal were discussed in the meeting.	GNIT successfully hosted Smart India Hackathon 2017 as the only State Nodal Centre.
AGENDA 7: Miscellaneous.	It was suggested that placement training will be given by professional agencies to be made to meet the Quality Assurance.	One professional agency is shortlisted who will give the placement training for the final and pre final year students.

➤ **Agenda 3: LAN connectivity encompassing the entire college with higher bandwidth.**

Resolution: Chairperson of IQAC has decided to enrich the speed of the internet with higher bandwidth in the entire college campus nearly to 250mbps. The entire campus will be connected through LAN so that important works can be completed smoothly.

➤ **Agenda 4: Initiatives for establishment of Centre for Quality Enhancement in Engineering Education (QEEE)**

Resolution: An initiative has been taken for establishing the Centre for Quality Enhancement in Engineering Education (QEEE) so that best education can be provided to the learners.

➤ **Agenda 5: Establishment of different clubs viz. Robotics, Cultural, Coding clubs, and Photography Club after obtaining Autonomy**

Resolution: The institute achieved autonomy status and for that it became mandatory to create various clubs like Robotics, Coding, and Photography. so that students under the mentorship of faculties should be engaged with other activities as well.



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➤ **Agenda 6: Signing of MOU with reputed Industries undertaken for working on R&D problem**

Resolution: Increasing R&D activities in the institution becomes key for getting approvals like NAAC, NIRF etc. Keeping this necessity in mind it has been decided that institute will sign MOU with reputed industries so that research activities can be explored more in the institute.

➤ **Agenda 7: Miscellaneous**

Resolution: Arrangement of various activities regarding the extension activities and Institutional Social Responsibilities through NSS like Visit to Old age home, Programs for increasing Environment Consciousness, Visit to the Orphanage Home etc.

Meeting ended with vote of thanks by the Principal.

Dr. Arun Kumar Mondal
Coordinator, IQAC, GNIT

Prof. (Dr.) Santanu Kr. Sen
Chairman, IQAC, GNIT

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