



**Internal Quality Assurance Cell**  
**Guru Nanak Institute of Technology**

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Ref:GNIT/IQAC/2017/03

Date: 03.04.2017

**NOTICE**

**IQAC**

This is to inform all the members that a meeting of Internal Quality Assurance Cell of GNIT will be held on 13<sup>th</sup> April 2017 at 12:00 p.m. at conference Hall.

The agenda of the meeting is given below.

1. **To confirm and approve the minutes of the last IQAC meeting held on 16.12.2016.**
2. **To note and ratify the action taken report (ATR) of the last IQAC meeting.**
3. **Setup of CII innovation Centre**
4. **Filing of good number of workable Patents**
5. **Formation of E-Books repository for library**
6. **Launching of Students Chapter of Institute of Engineer (I)**
7. **Miscellaneous.**

All members are requested to be present.

With regards and thanks,

Prof. A.K.Mondal  
Coordinator  
IQAC, GNIT

Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members

**MEMBERS OF IQAC CELL:**

<b>S. No.</b>	<b>Name</b>	<b>Designation and Department</b>		<b>IQAC Designation</b>
1	Prof.(Dr.) Santanu Kr. Sen, Principal	Principal	Admin	Chairman
2	Prof.(Dr.) Arun Kumar Mondal	Professor	HOD ECE	Coordinator
3	Prof.(Dr.) Annapurna Das	Director	Admin	Advisor
4	Prof.(Dr.) Sisir Kumar Das	Dean	Admin	Member
5	Prof. (Dr.) Shyamal Kumar Ghosh	Professor	EE	Member
6	Prof. (Dr.) Parimal Chattopadhyay	Professor	FT	Member
7	Prof. (Dr.) Subir Ray	Professor	EE	Member
8	Prof. (Dr.) Indrajit Bose	Professor	ASH	Member
9	Dr. Kakali Bandyopadhyay	Associate Professor	FT	Member
10	Dr. Sunipa Roy	Associate Professor	ECE	Member
11	Dr. Prabal Deb	Professor	EE	Member
12	Mr. Animesh Kar	Asst. Professor	MCA	Member
13	Mr. Moloy Dhar	Asst. Professor	CSE	Member
14	Mr. R.S. Bhattacharyya	Chief Area Manager,	Indian Oil Corporation	External Member
15	Mr. Basudeb Dey	Managing Director	Bentron Power System, Kolkata	External Member

The following members were absent in the meeting:

Sl. No.	Name	Designation	IQAC Designation
1	Mr. Moloy Dhar	Asst. Professor	Member

➤ **AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 16.12.2016**

The IQAC discussed and considered the minutes of the last meeting held on 16.12.2016 copy of which was circulated to the members. No Comments were received in writing.

*Resolution:* The draft minutes of the meeting held on 16.12.2016 was confirmed.

➤ **AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.**

*Resolution:* The action taken report was presented before IQAC members.

ITEM	RESOLUTION	ACTION TAKEN
<b>AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 16.12.2016.</b>	The draft minutes of the meeting held on 16.12.2016 was confirmed.	Noted
<b>AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.</b>	Action taken report of the last meeting was discussed in detail by the members present and was approved.	Noted
<b>AGENDA 3: LAN connectivity encompassing the entire college with higher bandwidth.</b>	Chairperson of IQAC has decided to enrich the speed of the internet with higher bandwidth in the entire college campus nearly to 250mbps. The entire campus will be connected through LAN so that important works can be completed smoothly.	The Bandwidth have been augmented to higher speed of connectivity



<b>AGENDA 4: Initiatives for establishment of Centre for Quality Enhancement in Engineering Education (QEEE)</b>	An initiative has been taken for establishing the Centre for Quality Enhancement in Engineering Education (QEEE) so that best education can be provided to the learners.	Modification of syllabus and curriculum is done so that best education can be provided to the learners.
<b>AGENDA 5: Establishment of different clubs viz. Robotics, Cultural, Coding clubs, and Photography Club after obtaining Autonomy</b>	The institute achieved autonomy status and for that it became mandatory to create various clubs like Robotics, Coding, and Photography. so that students under the mentorship of faculties should be engaged with other activities as well.	Cultural and Photography Club has been established
<b>AGENDA 6: Signing of MOU with reputed Industries undertaken for working on R&amp;D problem</b>	Increasing R&D activities in the institution becomes key for getting approvals like NAAC, NIRF etc. Keeping this necessity in mind it has been decided that institute will sign MOU with reputed industries so that research activities can be explored more in the institute.	Electoromech & Transtech Pvt. Ltd. Signed MOU with EE Dept
<b>AGENDA 7: Miscellaneous.</b>	Arrangement of various activities regarding the extension activities and Institutional Social Responsibilities through NSS like Visit to Old age home, Programs for increasing Environment Consciousness, Visit to the Orphanage Home etc.	Arrangement of various activities regarding the extension activities and Institutional Social Responsibilities through NSS like Visit to Old age home, Programs for increasing Environment Consciousness, Visit to the Orphanage Home etc.

➤ **Agenda 3: Setup of CII innovation Centre**

*Resolution:* CII Innovation Club will setup where all the Hardware projects/models of the students will be placed. This will bring a new dimension to our regular teaching life with innovation and new ideas.

➤ **Agenda 4: Filing of good number of workable Patents**

*Resolution:* A good number of workable Patents will be filed.

➤ **Agenda 5: Formation of E-Books repository for library**

*Resolution:* Library will setup an E-Books repository for B. Tech. students.

➤ **Agenda 6: Launching of Students Chapter of Institute of Engineer (I)**

*Resolution:* All departments will be the life institutional member of Institute of Engineers (India).

➤ **Agenda 7: Miscellaneous**

*Resolution:* seminars/ workshops/ Industry visits/ Alumni interactions will be arranged by IQAC throughout the year to facilitate the students with the knowledge about the current technological advancements and recent industry trends.

Meeting ended with vote of thanks by the Principal.



Dr. Arun Kumar Mondal  
Coordinator, IQAC, GNIT



Prof. (Dr.) Santanu Kr. Sen  
Chairman, IQAC, GNIT

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