



Internal Quality Assurance Cell
Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114
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Ref:GNIT/IQAC/2017/01

Date: 08.08.2017

NOTICE

IQAC

This is to inform all the members that a meeting of Internal Quality Assurance Cell of GNIT will be held on 18th August 2017 at 2.00 p.m. at conference Hall.

The agenda of the meeting is given below.

1. **To confirm and approve the minutes of the last IQAC meeting held on 13/04/2017.**
2. **To note and ratify the action taken report (ATR) of the last IQAC meeting.**
3. **Discussion on implementation of Students Chapter of Institute of Engineers.**
4. **Life Institutional Membership of ISTE.**
5. **Conduction of ACM ICPC 2017 as the Regional Centre**
6. **Coding club establishment for all students.**
7. **Miscellaneous**

All members are requested to be present.

With regards and thanks,

Dr. Arun Kumar Mondal

Coordinator

IQAC, GNIT

Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members.

MEMBERS OF IQAC CELL:

S. No.	Name	Designation and Department		IQAC Designation
1	Prof.(Dr.)Santanu Kr. Sen, Principal	Principal	Admin	Chairman
2	Prof.(Dr.) Arun Kumar Mondal	Professor	HOD ECE	Coordinator
3	Prof.(Dr.) Annapurna Das	Director	Admin	Advisor
4	Prof.(Dr.) Sisir Kumar Das	Dean	Admin	Member
5	Prof. (Dr.) Shyamal Kumar Ghosh	Professor	EE	Member
6	Prof. (Dr.) Parimal Chattopadhyay	Professor	FT	Member
7	Prof. (Dr.) Subir Ray	Professor	EE	Member
8	Prof. (Dr.) Indrajit Bose	Professor	ASH	Member
9	Dr. Kakali Bandyopadhyay	Associate Professor	FT	Member
10	Dr. Sunipa Roy	Associate Professor	ECE	Member
11	Dr. Prabal Deb	Professor	EE	Member
12	Mr. Animesh Kar	Asst. Professor	MCA	Member
13	Mr. Moley Dhar	Asst. Professor	CSE	Member
14	Mr. R.S. Bhattacharyya	Chief Area Manager,	Indian Oil Corporation	External Member
15	Mr. Basudeb Dey	Managing Director	Bentron Power System, Kolkata	External Member

MINUTES OF THE IQAC MEETING

AUGUST 2017

A meeting was held on 18th August, 2017 at the Conference Room of GNIT. The following agenda were discussed:

1. To confirm and approve the minutes of the last IQAC meeting held on 13/04/2017.
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Discussion on implementation of Students Chapter of Institute of Engineers.
4. Life Institutional Membership of ISTE.
5. Conduction of ACM ICPC 2017 as the Regional Centre
6. Coding club establishment for all students.
7. Miscellaneous

Members Present:

Name	Designation and Department		
Dr. Annapurna Das	Director	Admin	Advisor
Dr. Santanu Kumar Sen	Principal	Admin	Chairman
Dr. Sisir Kumar Das	Dean	Admin	Member
Dr. Arun Kumar Mondal	HOD, Professor	ECE	Convenor
Dr. Shyamal Kumar Ghosh	Professor	EE	Member
Dr. Parimal Chattopadhyay	Professor	FT	Member
Dr. Subir Ray	Professor	EE	Member
Dr. Kakali Bandyopadhyay	Associate Professor	FT	Member
Dr. Sunipa Roy	Associate Professor	ECE	Member
Mr. Moloy Dhar	Asst. Professor	CSE	Member
Mr. Animesh Kar	Asst. Professor	MCA	Member
Dr. Prabal Deb	Professor	EE	Member
Mr. R.S. Bhattacharyya	Chief Area Manager,	Indian Oil Corporation	External Member



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The following members were absent:

Name	Designation and Department		
Mr. BasudebDey	Managing Director	Bentron Power System, Kolkata	External Member
Dr. Indrajit Bose	Professor	ASH	Member

- **Agenda 1:** To confirm and approve the minutes of the last IQAC meeting held on 13/04/2017.

The IQAC discussed and considered the minutes of the last meeting held on 13th April, 2017 copy of which was circulated to the members. No Comments were received in writing.

Resolution: The draft minutes of the meeting held on 13th April, 2017 was confirmed.

- **Agenda 2:** To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution: The action taken report was presented before IQAC members.

Item	Resolution	Action Taken
Agenda 1 To confirm and approve the minutes of the last IQAC meeting held on 13/04/2017.	The draft minutes of the meeting held on 13 th April, 2017 was confirmed.	Confirmed
Agenda 2 To note and ratify the action taken report (ATR) of the last IQAC meeting.	The action taken report was presented before IQAC members.	Report verified
Agenda 3 Setup of CII innovation Centre	The college has taken initiative to form the innovation Centre with permission of higher authority and IQAC members.	Initiative taken
Agenda 4 Filing of good number of workable Patents	Principal instructed to departmental heads to motivate and ask their departmental faculties for publishing a greater number of patents for the upcoming academic year.	Noted
Agenda 5 Formation of E-Books repository for library	Library-in-charge has been instructed to form and maintain the repository of e-books.	A committee has been formed to look into it.
Agenda 6 Launching of Students Chapter of Institute of Engineer (IE)	IE chapter has been started with the permission of the chairperson and with the cooperation of IQAC members.	IE chapter launched.
Agenda 7 Miscellaneous	Each department has taken initiative to conduct more seminars, workshops, alumni interactions at their level so that students can interact and get industry knowledge.	Initiative taken by the heads of the department.

- **Agenda 3:** Discussion on implementation of Students Chapter of Institute of Engineer

Resolution:

Various details regarding Institution of Engineers Student chapter for the college had been implemented and a number of technical events had been organized under this chapter.

➤ **Agenda 4:** Life Institutional Membership of ISTE

Resolution:

For all Faculty members of GNIT an opportunity for Life Institutional Membership of Indian for Technical Education discussed.

➤ **Agenda 5:** Conduction of ACM ICPC 2018 as the Regional Centre

Resolution:

It was discussed in the meeting that the college will apply for NODAL center of the state for hosting ACM ICPC 2018. Logistic and financial aspects of the proposal were discussed in the meeting.

➤ **Agenda 6:** Coding club establishment for all students

Resolution:

It was decided that the students will be encouraged to start a coding club which will pick up the interest on the subject and boost coding skills which are the need of the day.

➤ **Agenda 7:** Miscellaneous

Resolution:

Issues regarding attendance and discipline of the students discussed.

Meeting ended with vote of thanks by the Principal.



Dr. Arun Kumar Mondal
Coordinator, IQAC, GNIT



Prof. (Dr.) Santanu Kr. Sen
Chairman, IQAC, GNIT