



**Internal Quality Assurance Cell**  
**Guru Nanak Institute of Technology**

157/F, Nilgunj Road, Panihati, Kolkata-700114

Email: iqac@gnit.ac.in Website: www.gnit.ac.in

---

Ref: GNIT//IQAC/2020/03

Date: 20.06.2021

**NOTICE**

**IQAC**

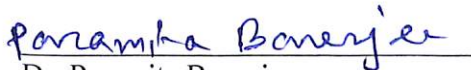
This is to inform all the members that a meeting of Internal Quality Assurance Cell of GNIT will be held on 28<sup>th</sup> June 2021 at 11 am at conference Hall.

The agenda of the meeting is given below.

1. To confirm and approve the minutes of the last IQAC meeting held on 26/03/2021
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Introduction of New Members of IQAC Cell.
4. Review of the activities of IQAC during March-May 2021.
5. Curriculum Review and declaration of commencement of classes for Odd semester 2021.
6. Review of R&D activities during AY 2020-21.
7. Finalization of R&D Goals for the forthcoming Academic Session, July-Dec 2021.
8. Review of AQAR for AY 2020-21.
9. Achievements during AY 2020-21.
10. Miscellaneous

All members are requested to be present.

With regards and thanks,



Dr. Paramita Banerjee

Coordinator

IQAC,GNIT

Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members

### MEMBERS OF IQAC CELL:

| Sl. No. | Name                               | Department/<br>Work Status        | Designation                             | IQAC<br>Designation | Representation<br>As Per Norms |
|---------|------------------------------------|-----------------------------------|---|---------------------|--------------------------------|
| 1       | Prof. (Dr) Santanu Kr. Sen         | Administration                    | Principal                               | Chairperson         | Head of the Institute          |
| 2       | Dr. Paramita Banerjee              | AEIE                              | Associate Professor                     | Coordinator         | Coordinator                    |
| 3       | Dr. Sisir Kumar Das                | ECE                               | Emeritus Professor                      | Member              | Teacher                        |
| 4       | Dr. Sekhar Ranjan Bhadra Chowdhury | ECE                               | Professor                               | Member              | Teacher                        |
| 5       | Dr. Pijush Kanti Bhattacharjee     | ECE                               | Dean R & D                              | Member              | Teacher                        |
| 6       | Dr. Utpal Ray Chowdhury            | FT                                | Dean Academics                          | Member              | Teacher                        |
| 7       | Dr. Sunipa Roy                     | ECE                               | HOD of ECE                              | Member              | Teacher                        |
| 8       | Dr. Annapurna Das                  | ECE                               | Emeritus Professor                      | Member              | Teacher                        |
| 9       | Prof. (Dr.) Subir Ray              | EE                                | Professor                               | Member              | Teacher                        |
| 10      | Dr. Shyamal Kumar Ghosh            | Professor                         | EE                                      | Member              | Teacher                        |
| 11      | Dr. Sucharita Bhattacharyya        | ASHU                              | Dean Student Affairs                    | Member              | Teacher                        |
| 12      | Mrs. Srabani Kundu                 | CSE                               | Assistant Professor                     | Member              | Teacher                        |
| 13      | Mr. Indranil Roy Chowdhury         | Sr. Manager – AI/ML & Cognitive   | CTS                                     | Member              | Employer/Industrialist         |
| 14      | Mr. Tapas Sen                      | CEO                               | TNS Consultancy Services                | Member              | Employer/Industrialist         |
| 15      | Prof. (Dr.) Amalendu Ghosh         | IEST                              | Professor (Retd)                        | External Member     | External Expert                |
| 16      | Prof. Achintya Das                 | Kalyani Govt. Engineering College | Professor                               | External Member     | External Expert                |
| 17      | Mr Adish Kumar Chakraborty         | Administration                    | Registrar                               | Member              | Senior Administrative Officers |
| 18      | Mr. Avisek Choudhury               | Tata Consultancy Services         | IT Analyst                              | External Member     | Alumni                         |
| 19      | Mr. Sayantan Saha                  | Entrepreneur                      | Founder, Medera Healthcare Technologies | External Member     | Alumni                         |



# Internal Quality Assurance Cell Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114

Email: iqac@gnit.ac.in Website: www.gnit.ac.in

|    |                           |                 |                  |        |                           |
|----|---------------------------|-----------------|------------------|--------|---------------------------|
| 20 | Dr. Kakali Bandyopadhyay  | FT              | HOD of FT        | Member | Teacher                   |
| 21 | Dr. Barnali Kundu         | EE              | HOD of EE        | Member | Teacher                   |
| 22 | Dr. Sangeeta Bhattacharya | CSE             | HOD of CSE       | Member | Teacher                   |
| 23 | Dr. Sucharita Chakraborty | ASH             | HOD of ASH       | Member | Teacher                   |
| 24 | Mr. Sudip Ghosh           | IT              | HOD of IT        | Member | Teacher                   |
| 25 | Ms. Bapita Roy            | AEIE            | HOD of AEIE      | Member | Teacher                   |
| 26 | Ms. Debashruti Ganguly    | BHM             | HOD of BHM       | Member | Teacher                   |
| 27 | Mr. Chiranjib Dutta       | CA              | HOD of CA        | Member | Teacher                   |
| 28 | Mr Simarpreet Singh       | JIS Group       | Director         | Member | Management Representative |
| 29 | Mr. Saswata Mukhopadhyay  | Current Student | Student          | Member | Student Member            |
| 30 | Ms. Saurjaynee Biswas     | Current Student | Student          | Member | Student Member            |
| 31 | Mr Kallol Pal             | Accounts        | Accounts Officer | Member | Accounts                  |



**MINUTES OF THE IQAC MEETING****ON 28<sup>TH</sup> JUNE 2021**

A meeting of IQAC GNIT was held on 28<sup>th</sup> June 2021 in the online platform.

The following members were present in the meeting:

| Sl. No. | Name                               | Designation              | IQAC Designation |
|---------|------------------------------------|--------------------------|------------------|
| 1       | Prof. (Dr) Santanu Kr. Sen         | Principal                | Chairperson      |
| 2       | Mr Simarpreet Singh                | Director                 | Member           |
| 3       | Dr. Sunipa Roy                     | HOD of ECE               | Vice Chairperson |
| 4       | Dr. Paramita Banerjee              | Associate Professor      | Coordinator      |
| 5       | Dr. Pijush Kanti Bhattacharjee     | Professor                | Member           |
| 6       | Dr. Utpal Ray Chowdhury            | Professor                | Member           |
| 7       | Dr. Sisir Kumar Das                | Professor                | Member           |
| 8       | Dr. Sekhar Ranjan Bhadra Chowdhury | Professor                | Member           |
| 9       | Prof. (Dr.) Shyamal Kumar Ghosh    | EE                       | Member           |
| 10      | Dr. Annapurna Das                  | Professor                | Member           |
| 11      | Dr. Sucharita Bhattacharyya        | Dean Student Affairs     | Member           |
| 12      | Mrs. Srabani Kundu                 | Assistant Professor      | Member           |
| 13      | Mr. Indranil Roy Chowdhury         | CTS                      | External Member  |
| 14      | Mr. Tapas Sen                      | TNS Consultancy Services | Member           |
| 15      | Prof. (Dr.) Amalendu Ghosh         | Professor (Retd.)        | External Member  |

## Internal Quality Assurance Cell Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114  
Email: iqac@gnit.ac.in Website: www.gnit.ac.in

|    |                            |   |                 |
|----|----------------------------|---|-----------------|
| 16 | Prof. Achintya Das         | Professor                               | External Member |
| 17 | Mr Adish Kumar Chakraborty | Registrar                               | Member          |
| 18 | Mr. Avisek Choudhury       | IT Analyst                              | External Member |
| 19 | Dr. Kakali Bandyopadhyay   | HOD of FT                               | Member          |
| 20 | Ms. Bapita Roy             | HOD of AEIE                             | Member          |
| 21 | Dr. Sangeeta Bhattacharya  | HOD of CSE                              | Member          |
| 22 | Mr. Chiranjib Dutta        | HOD of CA                               | Member          |
| 23 | Mr. Sayantan Saha          | Founder, Medera Healthcare Technologies | External Member |
| 24 | Ms. Debashruti Ganguly     | HOD of BHM                              | Member          |
| 25 | Mr. Saswata Mukhopadhyay   | Student(CSE- Batch 2017-21)             | Member          |
| 26 | Mr Kallol Pal              | Accountant                              | Member          |
| 27 | Mr. Sudip Ghosh            | HOD IT                                  | Member          |
| 28 | Prof. (Dr.) Subir Ray      | Professor                               | Member          |
| 29 | Ms. Saurjaynee Biswas      | Student(FT-Batch-2017-21)               | Member          |

The following members were absent in the meeting:

| Name                      | Designation | IQAC Designation |
|---------------------------|-------------|------------------|
| Dr. Barnali Kundu         | HOD of EE   | Member           |
| Dr. Sucharita Chakraborty | HOD of ASH  | Member           |

The following members were added in the meeting:

| Sl. No. | Name                      | Designation | IQAC Designation |
|---------|---------------------------|-------------|------------------|
| 1       | Dr. Barnali Kundu         | EE          | Member           |
| 2       | Dr. Sangeeta Bhattacharya | CSE         | Member           |
| 3       | Dr. Sucharita Chakraborty | ASH         | Member           |
| 4       | Mr. Sudip Ghosh           | IT          | Member           |



## Internal Quality Assurance Cell Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114

Email: iqac@gnit.ac.in Website: www.gnit.ac.in

|    |                                |   |                 |
|----|--------------------------------|---|-----------------|
| 5  | Ms. Bapita Roy                 | AEIE                                    | Member          |
| 6  | Ms. Debashruti Ganguly         | BHM                                     | Member          |
| 7  | Mr. Chiranjib Dutta            | CA                                      | Member          |
| 8  | Mr. Saswata Mukhopadyay        | Student (CSE-2017-21)                   | Member          |
| 9  | Ms. Saurjaynee Biswas          | Student(FT-2017-21)                     | Member          |
| 10 | Mr Kallol Pal                  | Accounts Officer                        | Member          |
| 11 | Mr. Avisek Choudhury           | IT Analyst                              | External Member |
| 12 | Mr. Sayantan Saha              | Founder, Medera Healthcare Technologies | External Member |
| 13 | Dr. Sucharita Bhattacharyya    | Dean Student Affairs                    | Member          |
| 14 | Prof. Achintya Das             | Professor                               | External Member |
| 15 | Dr. Pijush Kanti Bhattacharjee | Dean R & D                              | Member          |
| 16 | Dr. Utpal Ray Chowdhury        | Dean Academics                          | Member          |





**Internal Quality Assurance Cell**  
**Guru Nanak Institute of Technology**

157/F, Nilgunj Road, Panihati, Kolkata-700114

**Email:** iqac@gnit.ac.in **Website:** www.gnit.ac.in

---

The following agenda were discussed:

1. To confirm and approve the minutes of the last IQAC meeting held on 26/03/2021
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Introduction of New Members of IQAC Cell.
4. Review of the activities of IQAC during March-May 2021.
5. Curriculum Review and declaration of commencement of classes for Odd semester 2021.
6. Review of R&D activities during AY 2020-21.
7. Finalization of R&D Goals for the forthcoming Academic Session, July-Dec 2021.
8. Review of AQAR for AY 2020-21.
9. Achievements during AY 2020-21.
10. Miscellaneous

**Agenda 1:** To confirm and approve the minutes of the last IQAC meeting held on 26/03/2021.

The IQAC discussed and considered the minutes of the last meeting held on 22<sup>nd</sup> December 2020 copy of which was circulated to the members. No Comments were received in writing.

*Resolution:* The draft minutes of the meeting held on 22<sup>nd</sup> December 2020 was confirmed.

**Agenda 2:** To note and ratify the action taken report (ATR) of the last IQAC meeting.



**Internal Quality Assurance Cell**  
**Guru Nanak Institute of Technology**

157/F, Nilgunj Road, Panihati, Kolkata-700114

Email: iqac@gnit.ac.in Website: www.gnit.ac.in

---

| ITEM  | RESSOLUTION  | ACTION TAKEN             |
|---|--|--------------------------|
| <b>Agenda 1: To confirm and approve the minutes of the last IQAC meeting held on 22/12/2020</b> | <p>It was resolved that the IQAC shall be reformed as per a new member to be included as per the new guidelines.</p> <p>Principal, GNIT advised that the new committee to be finalized within one week from the date of the meeting.</p> <p>It was further decided that members from local societies and Management is to be incorporated.</p> | Noted                    |
| <b>AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.</b>     | Action taken report of the last meeting was discussed in detail by the members present and was approved.   | Noted                    |
| <b>AGENDA 3: Curricular Planning and Implementation</b>   | The syllabus reform in R-21 curriculum against R-18 curriculum structure has been placed in front of the external members and approved as well. The comparative structure of R18 and R21 has also been presented in the meeting.   | Implemented              |
| <b>AGENDA 4: Review of R &amp; D Activities</b>   | The R &D activities of the year 2020 of each department has been presented in the meeting which include research journals (International/National), patents, conferences/symposiums international/national), book chapters etc. Status of the R & D activities was appreciated by the external members.  | Review done              |
| <b>AGENDA 5: Analysis of Placement Status</b>   | The analysis of the placement status of 2020 and 2021 batch were presented to the members and they were quite satisfied with the highly placed data of students.   | Summary report presented |





# Internal Quality Assurance Cell Guru Nanak Institute of Technology

157/F, Nilgunj Road, Panihati, Kolkata-700114

Email: iqac@gnit.ac.in Website: www.gnit.ac.in

|   |  |   |
|---|--|---|
| <p><b>AGENDA 6:</b><br/>Progress of Work Done of Any Ranking/Grading Agency</p>                     | <p>Progress of upcoming NAAC visit was presented in the meeting. Criteria wise coordinator names and the work assigned to them have been discussed. Preparation and finalization of data for submission of AQAR 2020-21 was also discussed in the meeting. The progress of the work were appreciated by the members.</p>   | <p>Progress noted</p>                                 |
| <p><b>AGENDA 7:</b><br/>Achievements for Faculty and students during September to December 2020</p> | <ul style="list-style-type: none"><li>• The members have congratulated for the <b>NIRF Ranking of GNIT</b> and wished for the further improvement in the coming years.</li><li>• The institute is also got Time Ranking.</li><li>• The achievements of the faculty members and the students during September to December were presented in the meeting and the members appreciated the overall achievements.</li><li>• The role of the faculties as the MOOCS course developer is highly appraised by the members of the committee.</li><li>• The national level recognitions of the faculty members are well appreciated by the committee.</li><li>• The patents which were published recently also got appreciation.</li><li>• GNIT was selected as mentor institute in Eastern India by AICTE and MHRD-IIC.</li></ul> | <p>Presented</p>                                      |
| <p><b>AGENDA 8:</b><br/>Miscellaneous</p>   | <ul style="list-style-type: none"><li>• Various programs like World Environment Day, Tributo, Student Orientation, Rabi Pronam etc. were also held.</li><li>• Extra Curricular activities, Anti-plastic campaign programs also took place in GNIT as social responsibilities.</li></ul>  | <p>Industry adjunct faculty tutorial incorporated</p> |



**Internal Quality Assurance Cell**  
**Guru Nanak Institute of Technology**

157/F, Nilgunj Road, Panihati, Kolkata-700114  
**Email:** [iqac@gnit.ac.in](mailto:iqac@gnit.ac.in) **Website:** [www.gnit.ac.in](http://www.gnit.ac.in)

---

**Agenda 3: Review of the activities of IQAC during March-May 2021**

- The feedback analysis of the faculty members and technical assistants for the odd semester 2021 were presented to the members and they were quite satisfied with the analysis.
- The result analysis for the odd semester 2021, for all the departments, was presented to the members and also the action taken for the students who secured poor marks have been explained.

- The list of FDPs / Seminar s/ Conferences / Webinars organized during March – May, 2021 by the departments and the institution were showcased along with the program outcome. The proposed list for the same during the next session July – December, 2021 were also shown in the meeting. The members advised to keep the feedback forms for all the organized events for future reference.
- The existing and new MoU signed between different departments were listed along with the activities under MoU and were presented in the meeting. The members advised to add the overall feedback of the participants for each event under MoU in the format, so that the effectiveness of the MoU signed can be analyzed.

**Agenda 4: Curriculum Review and declaration of commencement of classes for Odd semester 2021**

- The revised R21 curriculum was discussed and it was declared that the commencement of classes for odd semester 2021 will be from 19<sup>th</sup> July, 2021.

**Agenda 5: Review of R&D activities during AY 2020-21**

- The institutional research facilities, paper published by faculty members and students, grants received and applied for, consultancy received and the patents filed were presented in the meeting.

**Agenda 6: Finalization of R&D Goals for the forthcoming Academic Session, July-Dec 2021**

- The R&D goals for the forthcoming Academic Session, July-Dec 2021 for all the faculty members were shown in the meeting and the members have advised to try to fulfil the goals within the allotted time.

**Agenda 7: Review of AQAR for AY 2020-21**

- It has been discussed that the AQAR for academic year 20-21 is in the formation stage and will be completed and submitted by Dec, 2021.

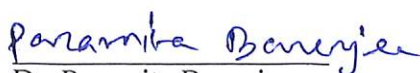
**Agenda 8: Achievements during AY 2020-21**

- The achievements of the faculty members and the students during AY 20-21 were presented in the meeting and the members appreciated the overall achievements.

**Agenda 9: Miscellaneous**

- The external members advised to put the BOG meeting and Academic Council meeting reports in the next meeting of IQAC. The placement records of the students passing out in the year of 2021 are also to be put in the next meeting.

The meeting ended with vote of thanks by the Chairman.



Dr. Paramita Banerjee  
Coordinator, IQAC, GNIT



Prof.(Dr.) Santanu Kr. Sen  
Chairman, IQAC, GNIT