

Department of Food Technology
GNIT
Minutes of the BOS meeting

Date: 11/06/2020

Venue: Conference Hall, GNIT

Time: 12:00 Noon

As per the notice dated 02.06.2020 with Ref. No. GNIT/FT/BOS/2020/01, a BOS meeting was held on 09/06/2020 in presence of following experts and members in online mode:

Members present (Internal):

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| 1. Dr. Kakali Bandyopadhyay | : Head and Chairman |
| 2. Dr. Anju Paul | : Associate Professor, Member |
| 3. Dr. Sumit Nandi | : Associate Professor, Member |
| 4. Dr. Debayan Mandal | : Associate Professor, Member |
| 5. Mr. Arka Roy Chowdhury | : Assistant Professor, Member |
| 6. Ms. Shairee Ganguly | : Assistant Professor, Member |
| 7. Mr. Anupam Ghosh | : Assistant Professor, Member |
| 8. Mr. Shiladitya Ghosh | : Assistant Professor, Member |
| 9. Ms. Dolanchapa Sikdar | : Assistant Professor, Member |
| 10. Ms. Rosalin Nath | : Assistant Professor, Member |
| 11. Ms. Madhumita Saha | : Assistant Professor, Member |
| 12. Ms. Ipsita Sen | : Assistant Professor, Member |

External Members Present:

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| 1. Prof. Amit Kumar Ghosh | : Former Professor, Dept. of Food Technology and Biochemical Engineering, JU, Kolkata |
| 2. Dr. Deborshi De | : Founder Director, Vedantic Organic Research Foundation, Kolkata and CEO, Smart Management Consultancy |
| 3. Ms. Krita Ganguly | : Lecturer, Govt. Polytechnic College. (Student Alumni). |

Members Absent:

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| 1. Ms. Payel Dasgupta | : Assistant Professor, Internal Member |
| 2. MS. Sanchita Sinha | : Assistant Professor, Internal Member |

The discussion was based on the following agenda:

Agenda:

1. Confirmation of Minutes of last BOS Meeting
2. Approval of Action taken report of the resolutions taken in the last meeting
3. Review of 5th and 6th semester syllabus under R18
4. Discussion about value added courses for current semester
5. Result analysis of the students and success rate
6. Miscellaneous

Resolutions:

Agenda 1: Confirmation of Minutes of last BOS Meeting

The minutes of last BOS meeting was duly confirmed and approved

Agenda 2: Approval of Action taken report of the resolutions taken in the last meeting

Action taken report of last BOS meeting' resolution was noted (vide Annexure I)

Agenda 3: Review of 5th and 6th semester syllabus under R18

The external experts reviewed the syllabus of 5th and 6th semester and suggested some credit transfer for some theory and practical subjects. Specific points were noted by concerned faculties and the syllabus will be modified by duly following the guideline provide by the experts.

Agenda 4: Discussion about value added courses for current semester:

Chairman of the BOS has presented the stakeholders feedback in front of all BOS members. Depending on the feedbacks the BOS members have decided to add the following value added courses under the beyond curriculum training:

- Food Safety Training and Certification (FoSTaC)


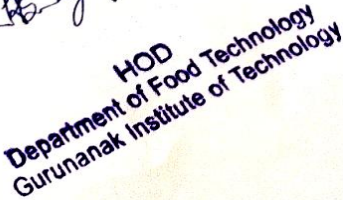
- Time and Task Management
- Automatic System Design Using Arduino
- Mobile Application Security
- Data Analysis using R programming

The BOS members have also suggested that the industry visit for 2nd and 3rd year students and industry mentor meets can also be included under the value added courses.

Agenda 5: Result analysis of the students and success rate

The result analysis of the students of B.Tech FT 2nd, 3rd and 4th year for the academic year 2018-19 has been placed. The success rate was appreciated by the external experts.

The meeting ended with a vote of thanks by the HOD; FT & Chairman, BOS.

Head and Chairman
Dr. Kakali Bandyopadhyay

Annexure I
Department of Food Technology
Guru Nanak Institute of Technology
BOS Meeting
Action Taken Report

Following are the Action Taken Report of the BOS meeting held on 06.08.2019:

Agenda No.	Agenda Note	Resolution	Action Taken
Agenda 3	Review of 3 rd and 4 th sem autonomy syllabus under R18	i. Minor changes in the syllabus for Chemistry-2 (CH(FT) 302) and Environmental Engineering (CH(FT) 301). The syllabus was modified such that it justifies the need for the food technology curriculum. ii. Minor changes in the Technical Skill Development (MC381)	R18 syllabus for concerned subjects were changed as per expert suggestions
Agenda 4	Incorporation of Value-added Courses under beyond curriculum training	Following courses were suggested by the external BOS members as value added courses: <ul style="list-style-type: none"> ● General responsibility under Food and Standards Act. ● Legal Compliance in Food Storage and Transportation. ● Control of Food Hazards. ● Specific GMP measures for Transportation. ● Documentation and records – Legal and Organizational requirement. 	These courses are considered as the topic of Industry mentor Meet, Alumni Meet and other Industrial seminar under value added courses

		<ul style="list-style-type: none">• Etc.	
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