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**Department of Food Technology**  
**GNIT**  
**Minutes of the BOS meeting**

**Date: 03/08/2022**

**Venue:** Online Platform, Googlemeet

**Time: 03:00 P.M.**

As per the notice dated 25.07.2022 with Ref. No. GNIT/FT/BOS/2022/02, a BOS meeting was held on 03/08/2022 in presence of following experts and members:

**Members present (Internal):**

1. Dr. Kakali Bandyopadhyay :HOD, Chairman
2. Prof. Utpal Raychowdhury :Professor, Member
3. Ms. Shairee Ganguly :Assistant Professor, Member
4. Ms. Sanchita Sinha :Assistant Professor, Member
5. Dr. Dolanchapa Sikdar :Assistant Professor, Member
6. Mr. Saikat Mazumder :Assistant Professor, Member
7. Dr. Souptik Bhattacharya :Assistant Professor, Member
8. Ms. Rosalin Nath :Assistant Professor, Member
9. Ms. Madhumita Saha :Assistant Professor, Member
10. Riya Dasgupta : Assistant Professor, Member

**External Members Present:**

1. Dr. Sunita Adhikari :Associate Professor, Dept. of Food Technology and Bio  
Chemical Engineering, Jadavpur University, Kolkata
2. Ms. Paushali Mukherjee :Senior Research Scholar, Dept. of Chemical Engineering IIT,  
Guwahati (Student Alumni)
3. Mr. Sudipta Das :Senior Executive, Cookme (KCD Pvt. Ltd.) (Industry expert)

**Members Absent:**

1. Prof. Uttam Raychaudhuri :Professor, Member

The discussion was based on the following agenda:

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**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Approval of Action taken report of the resolutions taken in the last meeting
3. Review of Regulation 21 (R 21) Curriculum and Syllabus of Food Technology wef. 2021-22 admission batch for 5<sup>th</sup> and 6<sup>th</sup> semester.
4. Modification of PO and PSO Target value for attainment calculation
5. Review of MOOCs courses
6. Discussion of courses of beyond curriculum training.
7. Discussion on conduction of industry visit and industry-mentor meet.
8. Miscellaneous

**Resolutions:****Agenda 1: Confirmation of Minutes of last BOS Meeting**

The external experts approved the implementation of R21 curriculum discussed on last BOS meeting.

**Agenda 2: Approval of Action taken report of the resolutions taken in the last meeting**

The external experts approved the action taken about the resolutions taken in the last meeting (vide Annexure I).

**Agenda 3: Review of Regulation 21 (R 21) Curriculum and Syllabus of Food Technology wef. 2021-22 admission batch for 5th and 6th semester.**

The external experts reviewed the Regulation 21 (R 21) Curriculum and Syllabus of Food Technology wef. 2021-22 admission batch for 5th and 6th semester. Some minor grammatical corrections were suggested.

**Agenda 4: Modification of PO and PSO Target value for attainment calculation**

The target values of PO and PSO attainment calculation has been modified for LYG batch (2018-22). It is calculated on the basis of average attainment values of the same for last two pass out batch, i.e., LYGm1 (2017-21) and LYGm2 (2016-20) and this average attainment values are considered as target

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values of LYG batch which is given below:

Pass out batch	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PO 7	PO 8	PO 9	PO1 0	PO1 1	PO1 2	PSO 1	PSO 2	PSO 3
2016-20 (LYGm 2)	2.68	2.49	2.51	2.55	2.33	2.58	2.51	2.68	2.55	2.56	2.45	2.47	2.59	2.59	2.57
2017-21 (LYGm 1)	2.70	2.58	2.55	2.61	2.39	2.66	2.53	2.66	2.60	2.66	2.48	2.53	2.61	2.63	2.60
Avg. (Target values of 2021-22 pass out batch, LYG)	2.69	2.54	2.53	2.58	2.36	2.62	2.52	2.67	2.58	2.61	2.46	2.5	2.6	2.61	2.59

#### **Agenda 5: Review of MOOCs courses**

The external experts approved and appreciated the selection of MOOCs courses from Coursera. The regular students must take 8 courses (1 per semester) provided by 'Coursera' from 2021 onwards; the course fee will be provided by GNIT as per the MOU signed previously.

#### **Agenda 6: Discussion of courses beyond curriculum training.**

The external experts approved the selection of BCT training courses.

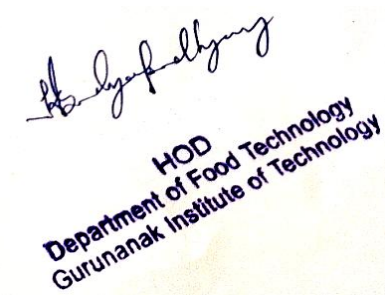
#### **Agenda 7: Discussion on conduction of industry visit and industry-mentor meet.**

The experts praised the previous industry visits and discussed about arrangement of tours in future to industrial operational units with cooperation and assistance from the concerned industry experts. Identification and selection of such industries will be initiated as soon as possible so that the training programs can be organized for the ongoing even semester students.

## **Agenda 8: Miscellaneous**

All experts discussed that a pre-counseling session of students going for training and internship programs in some industrial plants should be initiated. This will help them in properly grasping the practical knowledge about the different processes of those industrial plants. A report comprising the before and after status of the learning of the students from respective training and internship programs conducted will also be collected to carry out a gap analysis. Overall, this will help to build an ‘interaction based learning and outcome processes’ that will be adopted as a model in the R 21 curriculum.

The meeting ended with vote of thanks by the HOD; FT & Chairman, BOS.



HOD  
Department of Food Technology  
Gurunanak Institute of Technology

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Head and Chairman

Dr. Kakali Bandyopadhyay

**Annexure I**  
**Department of Food Technology**  
**Guru Nanak Institute of Technology**  
**BOS Meeting**  
**Action Taken Report**

Following are the Action Taken Report of the BOS meeting held on 13.05.2022:

<b>Agenda No.</b>	<b>Agenda Note</b>	<b>Resolution</b>	<b>Action Taken</b>
Agenda 3	Review of Regulation 21 (R 21) Curriculum and Syllabus of Food Technology wef. 2021-22 admission batch for 3 <sup>rd</sup> and 4 <sup>th</sup> semester	The external experts reviewed the Regulation 21 (R 21) Curriculum and Syllabus of Food Technology wef. 2021-22 admission batch for 3 <sup>rd</sup> and 4 <sup>th</sup> semester. The experts suggested including spore staining method in Microbiology lab. They also suggested minor modification of the syllabus of the Environmental science subject.	As per experts suggestion syllabus of 3 <sup>rd</sup> and 4 <sup>th</sup> sem of R21 was modified.
Agenda 4	Review of the MOOCs course	The external experts suggested that the students can be given a basket of options for the MOOCs courses	Mandatory MOOCs course from Coursera basket was introduced in each semester

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Agenda 6	Discussion on conduction of industry visit and industry-mentor meet	The experts praised the previous industry visits and discussed about arrangement of tours in future to industrial operational units with cooperation and assistance from the concerned industry experts. Identification and selection of such industries will be initiated as soon as possible so that the training programs can be organized for the ongoing even semester students.	Some industries like Allied Blenders, Ceribrity Breweries, and Dream Bake Pvt. Ltd. are identified for training and visit purpose.
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