

Department of Food Technology
GNIT
Minutes of the BOS meeting

Date: 03/07/2017

Venue: R & D Lab, Department of Food Technology

Time: 12:00 Noon

As per the notice dated 20.06.2017 with Ref. No. GNIT/FT/BOS/2017/02, a BOS meeting was held on 03.07.2017 in presence of following experts and members:

Members present (Internal):

- | | |
|-----------------------------|-------------------------------|
| 1. Dr.Kakali Bandyopadhyay | : Head and Chairman |
| 2. Dr.Parimal Chattopadhyay | : Professor, Member |
| 3. Dr.Subhajit Ray | : Associate Professor, Member |
| 4. Dr.Chaitali Chakraborty | : Assistant Professor, Member |
| 5. Dr.Anju Paul | : Assistant Professor, Member |
| 6. Dr.Sunita Adhikari | : Assistant Professor, Member |
| 7. Mr. Aritra Das | : Assistant Professor, Member |
| 8. Ms. Sujata Sardar | : Assistant Professor, Member |
| 9. Ms. Shaona Datta | : Assistant Professor, Member |
| 10. Ms.Shairee Ganguly | : Assistant Professor, Member |
| 11. Mr. Amit Kumar Barman | : Assistant Professor, Member |
| 12. Ms. Mausumi Roy | : Assistant Professor, Member |

External Members Present:

- | | |
|----------------------|---|
| 1. Prof. D.C Sen | : Former Professor &Head,Dept. of Dairy Technology, WBUAFS Mohanpur, Nadia, External BOS Member |
| 2. Dr. M.K. Sanyal | : Professor, Dept. of Dairy Technology, WBUAFS, Mohanpur, Nadia, External BOS Member |
| 3. Dr. Deborshi De | : Founder Director, Vedantic Organic Research Foundation, Kolkata and CEO, Smart Management Consultancy |
| 4. Ms. Krita Ganguly | : Lecturer, Govt. Polytechnic College. (Student Alumni) |

Members Absent:

1. Kaushiki Goswami : Assistant Professor, Internal Member

The discussion was based on the following agenda:

Agenda:

1. Confirmation of Minutes of last BOS Meeting
2. Approval of Action taken report of the resolutions taken in the last meeting
3. Finalization of target levels for Course Outcome Attainment through Cumulative Internal Examination (CIE) and Semester End Examination (SEE).
4. Review of 3rd, 4th, and 5th Semester syllabus for autonomous status.
5. Discussion on courses which strengthen employability, entrepreneurship and skill development
6. Discussion on Value Added courses in curriculum
7. Discussion about the seminar topics for current students

Resolution:

After sufficient discussion and exchange of ideas, the following resolutions were taken:

Agenda 1: Confirmation of Minutes of last BOS Meeting

The minutes of last BOS meeting was duly confirmed and approved

Agenda 2: Approval of Action taken report of the resolutions taken in the last meeting

Action taken report of last BOS meeting' resolution was noted (Annexure I)

Agenda 3: Finalization of target levels for Course Outcome Attainment through Cumulative Internal Examination (CIE) and Semester End Examination (SEE):

All the BOS members after discussion upon the following target level to be achieved for CO attainment:

Target levels:

Target level 1: 60% students must cover 60% and above

Target level 2: 70% students must cover 60% and above

Target level 3: 80% students must cover 60% and above

Agenda 4: Review of 3rd, 4th and 5th Semester syllabus for autonomous status:

In the presence of all external and internal BOS members the 3rd, 4th and 5th sem syllabus under R16 regulation was reviewed. The external members appreciated the syllabus and suggested for continuation.

Agenda 5: Discussion on Value Added courses in curriculum:

As suggested by BOS Members some software-based subjects are incorporated as value added courses under beyond curriculum training for 2nd and 3rd year students like:

Introduction to AI
Introduction to Machine Learning
Nanoscience in Food Technology

Agenda 6: Discussion on courses which strengthen employability, entrepreneurship and skill development


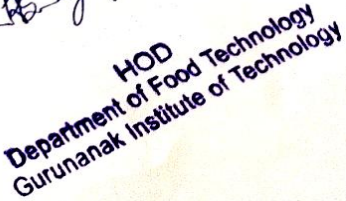
In presence of all BOS members, the chairperson of BOS Committee discussed on tentative list of courses which strengthen employability, entrepreneurship and skill development that will be incorporated in R18 Curriculum.

Agenda 7: Discussion about the seminar topics for current students

BOS members suggested that the seminar topics for the student must be related with modern technology and industry oriented. The following topics were suggested by the members:

- Super critical fluid extraction
- Micro-encapsulation
- Food laws
- Nanotechnology
- Formalin detector
- Application of computation in food industries
- Etc.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.

Head and Chairman
Dr. Kakali Bandyopadhyay

Annexure I
Department of Food Technology
Guru Nanak Institute of Technology
BOS Meeting
Action Taken Report

Following are the Action Taken Report of the BOS meeting held on 04.05.2017:

Agenda No.	Agenda Note	Resolution	Action Taken
Agenda 3	Review of 1st and 2nd Sem Syllabus of R16 under Autonomy:	1 st and 2 nd sem syllabus of R16 under autonomy was reviewed and approved.	As per reviewed syllabus R16 curriculum started for 2016-17 admission batch
Agenda 4	Arrangement of Industry visit and training for skill development and employability	Industry visit in each semester should be organized to bridge the gap between the curricula and industry work culture. Industrial training should also be arranged twice or thrice in the total course duration which will help them for future placement.	As per suggestion industry visit and training was organised
Agenda 5	Arrangement of adjunct professor and Industry Mentor for Pre-final and Final year students value added courses	Industry-Mentor meet by Adjunct Professor (Industry Experts) should be arranged at least once in a month, from 3 rd semester onwards	Industry mentor meet was organized by Industry personnel from Bengal Beverage Pvt. Ltd., Almarai, Saudi Arabia etc.
Agenda 6	Organization of Seminar, Workshop	Seminars/ workshops should be arranged at least one in each semester.	As per suggestion some industrial seminar were organised