

**Department of Food Technology**  
**GNIT**  
**Minutes of the BOS meeting**

**Date: 06/08/2019**

**Venue:** Conference Hall, GNIT

**Time: 12:00 Noon**

As per the notice dated 23.07.2019 with Ref. No. GNIT/FT/BOS/2019/02, a BOS meeting was held on 06/08/2019 in presence of following experts and members:

**Members present (Internal):**

- |                            |                               |
|----------------------------|-------------------------------|
| 1. Dr.Kakali Bandyopadhyay | : Head and Chairman           |
| 2. Dr. Anju Paul           | : Associate Professor, Member |
| 3. Dr.Sumit Nandi          | : Associate Professor, Member |
| 4. Dr.Debayan Mandal       | : Associate Professor, Member |
| 5. Mr. Arka Roy Chowdhury  | : Assistant Professor, Member |
| 6. Ms. Shairee Ganguly     | : Assistant Professor, Member |
| 7. Mr. Anupam Ghosh        | : Assistant Professor, Member |
| 8. MS. Sanchita Sinha      | : Assistant Professor, Member |
| 9. Ms. DolanchapaSikdar    | : Assistant Professor, Member |
| 10. Ms. Rosalin Nath       | : Assistant Professor, Member |
| 11. Mr. Shiladitya Ghosh   | : Assistant Professor, Member |
| 12. Ms. Ipsita Sen         | : Assistant Professor, Member |

**External Members Present:**

- |                           |   |
|---------------------------|---|
| 1. Prof. Amit Kumar Ghosh | : Former Professor, Dept. of Food Technology and Biochemical Engineering, JU, Kolkata                   |
| 2. Dr. Deborshi De        | : Founder Director, Vedantic Organic Research Foundation, Kolkata and CEO, Smart Management Consultancy |
| 3. Ms. Krita Ganguly      | : Lecturer, Govt. Polytechnic College. (Student Alumni).  |

**Members Absent:**

- |                       |                               |
|-----------------------|-------------------------------|
| 1. Ms. Payel Dasgupta | : Assistant Professor, Member |
| 2. Ms. MadhumitaSaha  | : Assistant Professor, Member |

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Approval of Action taken report of the resolutions taken in the last meeting
3. Review of 3<sup>rd</sup> and 4<sup>th</sup> Semester syllabus under R18
4. Incorporation of Value added Courses under beyond curriculum training
5. Review of professional elective courses under R18
6. Miscellaneous

**Resolutions:**

The Following agenda were discussed in the meeting

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Approval of Action taken report of the resolutions taken in the last meeting**

Action taken report of last BOS meeting' resolution was noted (Vide Annexure I)

**Agenda 3: Review of 3<sup>rd</sup> and 4<sup>th</sup>sem autonomy syllabus under R18:**

The syllabus of 3<sup>rd</sup> and 4<sup>th</sup>sem was reviewed by experts with following suggestions.

- i. Minor changes in the syllabus for Chemistry-2 (CH(FT) 302) and Environmental Engineering (CH(FT) 301). The syllabus was modified such that it justifies the need for the food technology curriculum.
- ii. Minor changes in the Technical Skill Development (MC381)
- iii. Syllabi for other papers were found to be satisfactory.
- iv. The syllabus of 4<sup>th</sup> semester was considered satisfactory

#### **Agenda 4: Incorporation of Value added Courses under beyond curriculum training:**

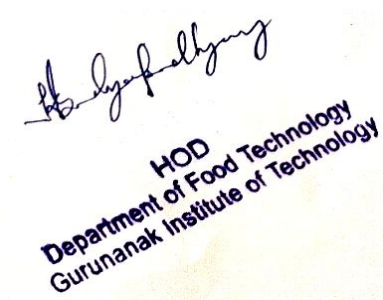
As per suggestion of the BOS members some value-added courses can be incorporated under beyond syllabus training. The following courses were suggested by the external BOS members:

- General responsibility under Food and Standards Act.
- Legal Compliance in Food Storage and Transportation.
- Control of Food Hazards.
- Specific GMP measures for Transportation.
- Documentation and records – Legal and Organizational requirement.
- Etc.

#### **Agenda 5: Review of professional elective courses under R18:**

The BOS members reviewed the professional elective courses under R 18 curriculum and found it satisfactory.

The meeting ended with vote of thanks by the HOD; FT & Chairman, BOS.



HOD  
Department of Food Technology  
Gurunanak Institute of Technology

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Head and Chairman  
Dr. Kakali Bandyopadhyay

**Annexure I**  
**Department of Food Technology**  
**Guru Nanak Institute of Technology**  
**BOS Meeting**  
**Action Taken Report**

Following are the Action Taken Report of the BOS meeting held on 11.04.2019:

<b>Agenda No.</b>	<b>Agenda Note</b>	<b>Resolution</b>	<b>Action Taken</b>
Agenda 3	Review of 1 <sup>st</sup> and 2 <sup>nd</sup> sem autonomy syllabus under R18	The external members of BOS have reviewed the 1 <sup>st</sup> and 2 <sup>nd</sup> sem syllabus and appreciated the syllabus structure.	1 <sup>st</sup> year syllabus covered as per final R 18 Curriculum with effect from 2018-19 admission batch.
Agenda 5	Incorporation of Value-added Courses under beyond curriculum training	The following value added courses under the beyond curriculum training: <ul style="list-style-type: none"> <li>• Food Safety Training and Certification (FoSTaC)</li> <li>• Nano-science in Food Technology</li> <li>• JAVA Programming</li> <li>• Python Programming</li> <li>• Full Stack Web Development</li> </ul>	These courses are included in the beyond curriculum training as value added courses.
Agenda 6	Discussion about the different project topics for the current students	The following topics can be included under project: <ul style="list-style-type: none"> <li>• Biocolour fortification</li> <li>• Natural antioxidant</li> <li>• Food waste management</li> <li>• Food adulteration detection</li> <li>• Fortified pediatric products</li> <li>• Cocoa butter substitute production</li> <li>• Etc.</li> </ul>	As per suggestion, these topics are included under students' project work.