

GURUNANAK INSTITUTE OF TECHNOLOGY

Approved by A.I.C.T.E., New Delhi

Affiliated to MAKAUT, West Bengal



Supporting Document

**MINUTES OF THE MEETING, 2017 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING
DEPARTMENT HELD
ON
17/10/2017 AT 12 P.M.**

Department of Electrical Engineering

GNIT

Minutes of the BOS meeting

Date: 17/10/2017

Venue: HOD Room, Department of Electrical Engineering

Time: 12 P.M.

As per the notice dated 15.10.2017 with Ref. No. GNIT/EE/BOS/2017/02, a BOS meeting was held on 17/10/2017 in presence of following experts and members:

Members present (Internal):

1. Dr. Prabal Deb : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Dr. Subir Ray : Professor, Member
4. Mr.Kalyan Kumar Chakraborty : Associate Professor, Member
5. Mr. Sisir Mazumder : Assistant Professor, Member
6. Mr. Suman Ghosh : Assistant Professor, Member
7. Ms. Rituparna Mukherjee : Assistant Professor, Member
8. Mr. Arindam Roy : Assistant Professor, Member
9. Mr. Suman Majumder : Assistant Professor, Member
10. Mrs. Madhumita Chakraborty : Assistant Professor, Member
11. Mr. Susovan Dutta : Assistant Professor, Member
12. Ms. Rikta Majumder : Assistant Professor, Member
13. Mr. Shyamal Kumar Roy : Assistant Professor, Member
14. Mr. Utpal Kumar Mandal : Assistant Professor, Member
15. Mr. Krishnendu Sarkar : Assistant Professor, Internal Member
16. Miss Pritha Roy : Assistant Professor, Internal Member

External Members Present:

1. Prof.(Dr.) Shib Sankar Saha : Professor, EE Dept., Kalyani Govt. Engg. College
2. Mr.Sujit Pal : DGM, Electro Steel Casting Ltd

Members Absent:

1. Mr. Bikram Dutta : Assistant Professor, Member

The discussion was based on the following agenda:

Agenda:

1. Confirmation of Minutes of last BOS Meeting
2. Improvement in teaching-learning processes
3. Discussion on projects topics for students from 2nd, 3rd, 4th year B.Tech.
4. Upcoming curricular and extra-curricular activities of the EE Departments.
5. Introducing GATE classes to motivate Higher studies
6. Review of value added course done by students under BCT
7. Miscellaneous

Resolution:

After rigorous discussion and exchange of ideas, the following resolutions were taken:

Agenda 1: Confirmation of Minutes of last BOS Meeting

The minutes of last BOS meeting was duly confirmed and approved

Agenda 2: Improvement in teaching-learning processes

New teaching learning methodologies like flip teaching method, design thinking etc is being discussed in the meeting for the betterment of both student and faculties

Agenda 3: Discussion on projects topics for students from 2nd, 3rd, 4th year B.Tech .

Every student has to opt at least one project topic in each semester for technical development aspect

Agenda 4: Upcoming curricular and extra-curricular activities of the EE Departments.

All the upcoming activities has been discussed and finalized

Agenda 5: Introducing GATE classes to motivate Higher studies

GATE classes have to be introduced weekly basis and to be mentioned in the class routine.

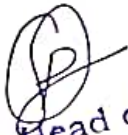
Agenda 6: Review of value added course done by students under BCT.

Review has been done on Value added courses under Beyond Curriculum Training for 2nd, 3rd and 4th year students.

Agenda 7: Miscellaneous

External experts appreciated the initiative taken by the departmental members to organize the workshop on '2-Days Hands on workshop on testing, fault finding and repairing of Electrical Motors/Fans'.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.



Head of the Dept.
Electrical Engg.

Head and Chairman
Dr. Prabal Deb

External Member

Name	Designation	Signature
Dr. Shib Sankar Saha	Professor, EE Dept., Kalyani Govt. Engg. College, Kalyani, Nadia	S. S. Saha
Mr. Sujit Pal	DGM, Electro Steel Casting Ltd	Sujit Pal

Internal Member

Name	Designation	Signature
Dr. Prabal Deb	Head and Chairman	(Signature)
Dr. Shyamal kumar Ghosh	Professor, Member	S. K. Ghosh.
Dr. Subir Ray	Professor, Member	S. Ray
Mr. Kalyan Kumar Chakraborty	Associate Professor, Member	K. K. Chakraborty
Mr. Sisir Mazumder	Assistant Professor, Member	(Signature)
Mr. Suman Ghosh	Assistant Professor	Suman Ghosh.
Ms. Rituparna Mukherjee	Assistant Professor	R. Mukherjee
Mr. Susovan Dutta	Assistant Professor	S. Dutta
Ms. Rikta Majumder	Assistant Professor	(Signature)
Mr. Krishnendu Sarkar	Assistant Professor	—
Mr. Arindam Roy	Assistant Professor	Arindam Roy
Miss Pritha Roy	Assistant Professor	—
Mr. Suman Majumder	Assistant Professor	Suman Majumder
Mr. Bikram Dutta	Assistant Professor	Bikram Dutta
Mrs. Madhumita Chakraborty	Assistant Professor	Madhumita
Mr. Shyamal Kumar Roy	Assistant Professor	(Signature)