

**GURUNANAK INSTITUTE OF TECHNOLOGY**

**Approved by A.I.C.T.E., New Delhi**

**Affiliated to MAKAUT, West Bengal**



**Supporting Document**

**MINUTES OF THE MEETING, 2017 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING  
DEPARTMENT HELD  
ON  
30/05/2017 AT 3 P.M.**

## Department of Electrical Engineering

### GNIT

#### Minutes of the BOS meeting

Date: 30/05/2017

Venue: HOD Room, Department of Electrical Engineering

Time: 3 P.M.

As per the notice dated 23.05.2017 with Ref. No. GNIT/EE/BOS/2017/01, a BOS meeting was held on 30/05/2017 in presence of following experts and members:

#### Members present (Internal):

1. Dr. Prabal Deb : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Dr. Subir Ray : Professor, Member
4. Mr.Kalyan Kumar Chakraborty : Associate Professor, Member
5. Mr. Sisir Mazumder : Assistant Professor, Member
6. Mr. Suman Ghosh : Assistant Professor, Member
7. Ms. Rituparna Mukherjee : Assistant Professor, Member
8. Mr. Arindam Roy : Assistant Professor, Member
9. Mr. Suman Majumder : Assistant Professor, Member
10. Mrs. Madhumita Chakraborty : Assistant Professor, Member
11. Mr. Susovan Dutta : Assistant Professor, Member
12. Ms. Rikta Majumder : Assistant Professor, Member
13. Mr. Shyamal Kumar Roy : Assistant Professor, Member
14. Mr. Utpal Kumar Mandal : Assistant Professor, Member
15. Mr. Bikram Dutta : Assistant Professor, Member
16. Mr. Sandipan Paul : Assistant Professor, Member

#### External Members Present:

1. Prof.(Dr.) Shib Sankar Saha : Professor, EE Dept., Kalyani Govt. Engg. College
2. Mr.Sujit Pal : DGM, Electro Steel Casting Ltd

#### Members Absent:

1. Miss Pritha Roy : Assistant Professor, Internal Member
2. Mr. Krishnendu Sarkar : Assistant Professor, Internal Member

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Review of curriculum & syllabus for 3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> Semester Autonomy
3. Student Result Analysis.
4. Laboratory Facilities.
5. Reviewing of implementation of PEO & PSO
6. Increasing Student interaction with industries
7. Miscellaneous

**Resolution:**

After rigorous discussion and exchange of ideas, the following resolutions were taken:

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Review of curriculum & syllabus for 3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> Semester Autonomy**

Curriculum & syllabus for 3<sup>rd</sup>, 5<sup>th</sup> & 7<sup>th</sup> semester Autonomy has been reviewed and found acceptable. Hence it has been signed by the External Members in consultation with departmental members in BOS meeting.

**Agenda 3: Student Result Analysis.**

Faculty Members discussed with External Experts regarding how to improve the performance of slow learners after reviewing their performance on unit test.

Prof.(Dr.) Shib Sankar Saha has suggested to give more assignment, engage the slow learners in more no. of PPT presentation and project oriented work so that they themselves get motivated in the subject which automatically improve their performance in due course of time.

## Agenda 4: Laboratory Facilities.

Newly incorporated set-up & experiment on Distance Relay & Transmission Line parameter in Power System Lab, PI-PID controller in Drives Lab for EE students has been highly appreciated by both the External Members.

He also suggested conducting project work on specific industry related problems. The matter has been discussed in detail and well taken

## Agenda 5: Reviewing of implementation of PEO & PSO

Course Objective has been reviewed By Prof.(Dr.) Shib Sankar Saha in consultation with HOD and mapping with CO,PO & PEO has been also discussed and framed mapping has been kept in place.

## Agenda 6: Increasing Student interaction with industries

Mr.Sujit Pal has suggested for more Industry Interaction and Industrial Training on Process Control, PLC, and Embedded System for EE students.

MSME has arranged industry oriented training in summer, students can opt for the same.

## Agenda 7: Miscellaneous

In this context several suggestions are listed below depending upon the importance of departmental activities:

- (i) External Member congratulated Dr. Prabal Deb for his Ph.D. award.
- (ii) Faculty members should be encouraged for publish indexed journal paper.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.



Head of the Dept.  
Electrical Engg.  
Head and Chairman  
Dr. Prabal Deb



## External Member

Name	Designation	Signature
Dr. Shib Sankar Saha	Professor, EE Dept., Kalyani Govt. Engg. College, Kalyani, Nadia	S. S. Saha
Mr. Sujit Pal	DGM, Electro Steel Casting Ltd	Sujit Pal

## Internal Member

Name	Designation	Signature
Dr. Prabal Deb	Head and Chairman	[Signature]
Dr. Shyamal kumar Ghosh	Professor, Member	S. K. Ghosh.
Dr. Subir Ray	Professor, Member	S. Ray
Mr. Kalyan Kumar Chakraborty	Associate Professor, Member	K. K. Chakraborty
Mr. Sisir Mazumder	Assistant Professor, Member	[Signature]
Mr. Suman Ghosh	Assistant Professor	S. Ghosh.
Ms. Rituparna Mukherjee	Assistant Professor	R. Mukherjee
Mr. Susovan Dutta	Assistant Professor	S. Dutta
Ms. Rikta Majumder	Assistant Professor	[Signature]
Mr. Shyamal Kumar Roy	Assistant Professor	S. Roy
Mr. Arindam Roy	Assistant Professor	Arindam Roy
Mrs. Madhumita Chakraborty	Assistant Professor	Madhumita
Mr. Suman Majumder	Assistant Professor	Suman Majumder
Mr. Bikram Dutta	Assistant Professor	Bikram Dutta
Mr. Utpal Kumar Mandal	Assistant Professor	Utpal Kumar Mandal
Mr. Sandipan Paul	Assistant Professor	[Signature]