

**GURUNANAK INSTITUTE OF TECHNOLOGY**

**Approved by A.I.C.T.E., New Delhi**

**Affiliated to MAKAUT, West Bengal**



**Supporting Document**

**MINUTES OF THE MEETING, 2018 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING  
DEPARTMENT HELD  
ON  
10/07/2018 AT 2 P.M.**

Department of Electrical Engineering  
GNIT  
Minutes of the BOS meeting

Date: 10/07/2018

Venue: HOD Room, Department of Electrical Engineering

Time: 2 P.M.

As per the notice dated 03.07.2018 with Ref. No. GNIT/EE/BOS/2018/02, a BOS meeting was held on 10/07/2018 in presence of following experts and members:

**Members present (Internal):**

1. Dr. Prabal Deb : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Mr. Kalyan Kumar Chakraborty : Associate Professor, Member
4. Mr. Sisir Mazumder : Assistant Professor, Member
5. Dr. Partha Sarathi Das : Associate Professor, Member
6. Mr. Suman Ghosh : Assistant Professor, Member
7. Ms. Rituparna Mukherjee : Assistant Professor, Member
8. Mr. Arindam Roy : Assistant Professor, Member
9. Mr. Suman Majumder : Assistant Professor, Member
10. Mrs. Madhumita Chakraborty : Assistant Professor, Member
11. Mr. Susovan Dutta : Assistant Professor, Member
12. Ms. Rikta Majumder : Assistant Professor, Member
13. Mr. Shyamal Kumar Roy : Assistant Professor, Member
14. Mr. Utpal Kumar Mandal : Assistant Professor, Member
15. Mr. Bikram Dutta : Assistant Professor, Member
16. Mr. Pritam Chowdhury : Assistant Professor, Member

**External Members Present:**

1. Prof. (Dr.) Shib Sankar Saha : Professor, EE Dept., Kalyani Govt. Engg. College
2. Mr. Sujit Pal : DGM, Electro Steel Casting Ltd

**Members Absent:**

1. Ms. Anuradha Guha : Assistant Professor, Internal Member
2. Mr. Krishnendu Sarkar : Assistant Professor, Internal Member

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Research and Development activities
3. Finalization of BCT.
4. Finalization of seminar on “Recent Trends of Electrical Engineering and Beyond”
5. One Day Industrial Visit to DVC, Andal
6. Miscellaneous

**Resolution:**

After rigorous discussion and exchange of ideas, the following resolutions were taken:

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Research and Development activities**

External Expert motivate the faculty members for research and publication. Also indicate to improve the student publication.

**Agenda 3: Finalization of BCT.**

Beyond Curriculum Training for Odd Semester Students will start from 1<sup>st</sup> week of August. The tentative topics for the BCT are given below:

- i. Introduction to MATLAB
- ii. Python Programming
- iii. PCB Design using PROTEUS
- iv. Fundamentals of Smart Grid
- v. Application of CASPOC using PVSYST software.
- vi. Introduction to IoT

## Agenda 4: Finalization of seminar on “Recent Trends of Electrical Engineering and Beyond”

Department of Electrical Engineering going to organize one day seminar on “Recent Trends of Electrical Engineering and Beyond” in the month of September. Prof Niladri Chakraborty from JU and Mr. Debnil Chakraborty from CESC Ltd will be the Eminent Speaker of the event as decided by the house.

## Agenda 5: One Day Industrial Visit to DVC, Andal

Department of Electrical Engineering going to organize One day Industry Visit for 3<sup>rd</sup> year EE students to DVC, Andal in the month of September. This type of industry visit will be beneficial for students to get the industry exposure.

## Agenda 7: Miscellaneous

In this context several suggestions are listed below depending upon the importance of departmental activities:

- (i) Admission drive for EE in nearby School.
- (ii) Preparation of OCW.
- (iii) Publication
- (iv) Wall magazine

Lastly the meeting was ended with vote of thanks to the Chairman BOS.



Head of the Dept.  
Electrical Engg.

Head and Chairman  
Dr. Prabal Deb



External Member

Name	Designation	Signature
Dr. Shib Sankar Saha	Professor, EE Dept., Kalyani Govt. Engg. College, Kalyani, Nadia	S. S. Saha
Mr. Sujit Pal	DCM, Electro Steel Casting Ltd	Sujit Pal

Internal Member

Name	Designation	Signature
Dr. Prabal Deb	Head and Chairman	(P)
Dr. Shyamal kumar Ghosh	Professor, Member	S. K. Ghosh
Mr. Kalyan Kumar Chakraborty	Associate Professor, Member	K. K. Chakraborty
Dr. Partha Sarathi Das	Associate Professor, Member	
Mr. Sisir Mazumder	Assistant Professor, Member	S. S. Ghosh
Mr. Suman Ghosh	Assistant Professor	R. Mukherjee
Ms. Rituparna Mukherjee	Assistant Professor	S. Dutta
Mr. Susovan Dutta	Assistant Professor	P. Roy
Ms. Rikta Majumder	Assistant Professor	
Mr. Pritam Chowdhury	Assistant Professor	Arindam Roy.
Mr. Arindam Roy	Assistant Professor	Utpal Kumar Mandal
Mr. Utpal Kumar Mandal	Assistant Professor	Suman Majumder
Mr. Suman Majumder	Assistant Professor	Bikram Dutta
Mr. Bikram Dutta	Assistant Professor	Madhumita
Mrs. Madhumita Chakraborty	Assistant Professor	S. Roy
Mr. Shyamal Kumar Roy	Assistant Professor	