

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/97

Date: 04/11/2019

NOTICE

All members of the Finance Committee are requested to attend the 17th meeting on 11/11/2019 at 11.00A.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Audited Balance sheet of 2018-19.
- Presentation of Revised Budget for 2019-20
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Annapurna Das, Director & Member

Dr. Sisir Kr. Das, Dean & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 17th Finance Committee meeting of Guru Nanak Institute of Technology held on 11th Nov, 2019 at 11.00a.m at the conference room of the Institute.

Date: 11.11.19

Time:11.00 AM

Members Present

- | | |
|--------------------------------|-----------------------------|
| • Dr. Santanu Kumar Sen, | Principal & Chairman |
| • Dr. Annapurna Das, | Director & Member |
| • Dr. Sisir Kr. Das | Dean & Member |
| • Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member |
| • Mr. T K Bandyopadhyay, | Invitee & Advisor |
| • Mr. Kallol Paul | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and she welcomed the members present and officially commented the meeting for agenda wise discussion. The following resolutions were adopted after detail deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 16th meeting held on 19th February, 2018, was read out by the convener and confirmed by the members present in the meeting.

GURUNANAK INSTITUTE OF TECHNOLOGY

Attendance sheet of members present in the Finance committee meeting dated 11.11.2019.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Annapurna Das,	Director & Member	
Dr. Sisir Kr. Das,	Dean & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay ,	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/96

Date: 18/02/2019

NOTICE

All members of the Finance Committee are requested to attend the 16th meeting on 22/02/2019 at 11 A.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Budget for F.Y. 2019-20
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Annapurna Das, Director & Member

Dr. Sisir Kr. Das, Dean & Member

Dr. Adhish Kumar Chakrabarty, Acting Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 16th Finance Committee meeting of Guru Nanak Institute of Technology held on 22nd February, 2019 at 11a.m at the conference room of the Institute.

Date: 22.02.19

Time:11 AM

Members Present

- | | |
|--------------------------------|----------------------------------|
| • Dr. Santanu Kumar Sen, | Principal & Chairman |
| • Dr. Annapurna Das, | Director & Member |
| • Dr. Sisir Kr. Das | Dean & Member |
| • Dr. Adhish Kumar Chakrabarty | Acting Acting Registrar & Member |
| • Mr. T K Bandyopadhyay, | Invitee & Advisor |
| • Mr. Kallol Paul | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were taken after detail deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 15th meeting held on 12th Nov, 2018 was read out by the convener and confirmed by the members present in the meeting.

Agenda – 2: Approval of Proposed Budget for F.Y. 2019-20

Resolution: Mr. Kallol Paul presented the proposed budget for F.Y. 2019-20

along with its allocation in front of the committee. The committee discussed it in length with its members and after thorough scrutiny, budget was approved as the final budget and it was proposed to put it further to BOG for sanction.

Agenda – 3: Any other point.

It was decided to hold a meeting in the month of November for finalization of audited balance sheet for F.Y. 2018-19 and any other important issue that may arise by that time.

The meeting ended with a vote of thanks.



Dr. Santanu Kumar Sen

Chairman – Finance Committee

GURUNANAK INSTITUTE OF TECHNOLOGY

Attendance sheet of members present in the Finance committee meeting dated 22.02.2019.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Annapurna Das,	Director & Member	
Dr. Sisir Kr. Das,	Dean & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay ,	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	