

**GURUNANAK INSTITUTE OF TECHNOLOGY**

**Approved by A.I.C.T.E., New Delhi  
Affiliated to MAKAUT, West Bengal**



**Supporting Document**

**MINUTES OF THE MEETING, 2019 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING  
DEPARTMENT HELD  
ON  
15/03/2019 AT 1 P.M.**

## Department of Electrical Engineering

GNIT

### Minutes of the BOS meeting

Date: 15/03/2019

Venue: HOD Room, Department of Electrical Engineering

Time: 1 P.M.

As per the notice dated 08.03.2019 with Ref. No. GNIT/EE/BOS/2019/01, a BOS meeting was held on 15/03/2019 in presence of following experts and members:

#### Members present (Internal):

1. Dr. Prabal Deb : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Mr.Kalyan Kumar Chakraborty : Associate Professor, Member
4. Mr. Sisir Mazumder : Assistant Professor, Member
5. Dr. Partha Sarathi Das : Associate Professor, Member
6. Mr. Susovan Dutta : Assistant Professor, Member
7. Mr. Shyamal Kumar Roy : Assistant Professor, Member
8. Mr. Bikram Dutta : Assistant Professor, Member
9. Mr. Suman Ghosh : Assistant Professor, Member
10. Ms. Rituparna Mukherjee : Assistant Professor, Member
11. Mr. Arindam Roy : Assistant Professor, Member
12. Mr. Suman Majumder : Assistant Professor, Member
13. Mr. Utpal Kumar Mandal : Assistant Professor, Member
14. Mrs. Madhumita Chakraborty : Assistant Professor, Member
15. Ms. Rikta Majumder : Assistant Professor, Member
16. Mr. Pritam Chowdhury : Assistant Professor, Member

#### External Members Present:

1. Dr. Konika Das Bhattacharya : Professor, EE Dept., IEST, Shibpur
2. Mr.Sayan Mukherjee : AGM, Schneider Electric

#### Members Absent:

1. Mrs. Reshmi Banerjee : Assistant Professor, Internal Member
2. Mr. Krishnendu Sarkar : Assistant Professor, Internal Member

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Any suggestion for improvement in the syllabus for autonomy batches
3. Inclusion of any special lab experiment to match with the state of the art technology
4. Any suggestion for Improvement in teaching learning methodology
5. Miscellaneous

**Resolution:**

After rigorous discussion and exchange of ideas, the following resolutions were taken:

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Any suggestion for improvement in the syllabus for autonomy batches.**

Curriculum & syllabus for Autonomy has been reviewed and found acceptable. However considering the importance of present job context Python programming may be included in 4<sup>th</sup> or 5<sup>th</sup> semester.

**Agenda 3: Inclusion of any special lab experiment to match with the state of the art technology**

Newly procured SCADA experimental kit may be included as a special lab experiment for 3<sup>rd</sup> Year Students

**Agenda 4: Any suggestion for Improvement in teaching learning methodology**

Faculty Members discussed with External Experts regarding how to improve the performance of slow learners.

Dr. Konika Das Bhattachariya has suggested to give more assignment, engage the slow learners in more number of PPT presentation and project oriented work so that they themselves get motivated in the subject which automatically improve their performance in due course of time.

**She also suggested for internship program.**

## Agenda 5: Miscellaneous

Dr. Konika Das Bhattachariya has mentioned about the huge scope for Higher Studies and Entrepreneurship in the field of Renewable Energy / Smart Grid application/ Process control. So regular Special Classes/ Seminars on that topic will be fruitful.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.



Head of the Dept.  
Electrical-Engg.  
Head and Chairman  
Dr. Prabal Deb



## External Member

Name	Designation	Signature
Dr. Konika Das Bhattacharya	Professor, EE Dept., IEST, Shibpur	Konika Das (Bhattacharya)
Mr. Sayan Mukherjee	AGM, Schneider Electric	Sayan Mukherjee

## Internal Member

Name	Designation	Signature
Dr. Prabal Deb	Head and Chairman	(P) S. Ghosh.
Dr. Shyamal kumar Ghosh	Professor, Member	R.K. Chakraborty
Mr. Kalyan Kumar Chakraborty	Associate Professor, Member	P. S. Das
Dr. Partha Sarathi Das	Associate Professor, Member	A.K.
Mr. Sisir Mazumder	Assistant Professor, Member	Suman Ghosh.
Mr. Suman Ghosh	Assistant Professor	R. Mukherjee
Ms. Rituparna Mukherjee	Assistant Professor	S. Dutta
Mr. Susovan Dutta	Assistant Professor	Pm
Ms. Rikta Majumder	Assistant Professor	Phu.
Mr. Pritam Chowdhury	Assistant Professor	Arindam Roy
Mr. Arindam Roy	Assistant Professor	Utpal Kumar Mandal
Mr. Utpal Kumar Mandal	Assistant Professor	Suman Majumder
Mr. Suman Majumder	Assistant Professor	Bikram Dutta
Mr. Bikram Dutta	Assistant Professor	Madhumita
Mrs. Madhumita Chakraborty	Assistant Professor	S. Das
Mr. Shyamal Kumar Roy	Assistant Professor	