

**GURUNANAK INSTITUTE OF TECHNOLOGY**

**Approved by A.I.C.T.E., New Delhi  
Affiliated to MAKAUT, West Bengal**



**Supporting Document**

**MINUTES OF THE MEETING, 2019 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING  
DEPARTMENT HELD  
ON  
20/11/2019 AT 1:30 P.M.**

## Department of Electrical Engineering

### GNIT

#### Minutes of the BOS meeting

**Date: 20/11/2019**

**Venue: HOD Room, Department of Electrical Engineering**

**Time: 1:30 P.M.**

As per the notice dated 13.11.2019 with Ref. No. GNIT/EE/BOS/2019/02, a BOS meeting was held on 20/11/2019 in presence of following experts and members:

#### Members present (Internal):

1. Dr. Jiban Krshna Das : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Dr. Anindita Ganguly : Associate Professor, Member
4. Dr. Partha Sarathi Das : Associate Professor, Member
5. Mr. Sisir Mazumder : Assistant Professor, Member
6. Mr. Susovan Dutta : Assistant Professor, Member
7. Mr. Shyamal Kumar Roy : Assistant Professor, Member
8. Mr. Suman Ghosh : Assistant Professor, Member
9. Ms. Rituparna Mukherjee : Assistant Professor, Member
10. Mr. Arindam Roy : Assistant Professor, Member
11. Mrs. Reshmi Banerjee : Assistant Professor, Member
12. Mr. Utpal Kumar Mandal : Assistant Professor, Member
13. Mrs. Madhumita Chakraborty : Assistant Professor, Member
14. Ms. Rikta Majumder : Assistant Professor, Member
15. Mr. Pritam Chowdhury : Assistant Professor, Member

#### External Members Present:

1. Dr. Konika Das Bhattacharya : Professor, EE Dept., IEST, Shibpur
2. Mr. Sayan Mukherjee : AGM, Schneider Electric

#### Members Absent:

1. Ms. Debjani Banerjee : Assistant Professor, Internal Member
2. Mr. Sanjay Misra : Assistant Professor, Internal Member

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Reimbursement of Examination fees for MOOC course
3. MAR & MOOCs course overview.
4. Student Projects
5. Miscellaneous

**Resolution:**

After rigorous discussion and exchange of ideas, the following resolutions were taken:

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Reimbursement of Examination fees for MOOC course.**

Institutional policy can be formed to reimburse the examination fees for MOOC course for the students.

**Agenda 3: MAR & MOOCs course overview**

BOS members have suggested that the students may be given more options for the MOOC courses which will help them to meet the social needs. Also they have checked the different MAR activities taken by the students for the holistic development of the society.

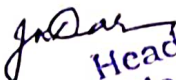
**Agenda 4: Student Projects**

As per revised curriculum, PR-791, PR-891 has to be considered major projects and all other projects have to be considered minor projects. Experts also review sample project work of the final year and pre-final year students.

## Agenda 5: Miscellaneous

Students are to be motivated to complete MOOC course in every semester as in Appendix A of curriculum for obtaining B.Tech with honors. BOS members further suggested that students should be encouraged to take up courses on Electric Vehicle, Smart Grid Application, IOT, Communication Technology etc.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.

  
Head of the Dept.  
Electrical Engg.

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Head and Chairman  
Dr. Jiban Krshna Das



## External Member

Name	Designation	Signature
Dr. Konika Das Bhattacharya	Professor, EE Dept., IEST, Shibpur	Konika Das (Bhattacharya)
Mr. Sayan Mukherjee	AGM, Schneider Electric	Sayan Mukherjee.

## Internal Member

Name	Designation	Signature
Dr. Jiban Krshna Das	Head and Chairman	J. Das
Dr. Shyamal kumar Ghosh	Professor, Member	S. K. Ghosh
Dr. Anindita Ganguly	Associate Professor, Member	Anindita Ganguly
Dr. Partha Sarathi Das	Associate Professor, Member	P. S. Das
Mr. Sisir Mazumder	Assistant Professor, Member	—
Mr. Suman Ghosh	Assistant Professor	Suman Ghosh
Ms. Rituparna Mukherjee	Assistant Professor	R. Mukherjee
Mr. Susovan Dutta	Assistant Professor	S. Dutta
Ms. Rikta Majumder	Assistant Professor	Rm
Mr. Pritam Chowdhury	Assistant Professor	P. Ch.
Mr. Arindam Roy	Assistant Professor	Arindam Roy
Mr. Utpal Kumar Mandal	Assistant Professor	Utpal Kumar Mandal
Mrs. Reshmi Banerjee	Assistant Professor	RESHMI BANERJEE
Mrs. Madhumita Chakraborty	Assistant Professor	Madhumita
Mr. Shyamal Kumar Roy	Assistant Professor	S. K. Roy