

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/99

Date: 06/11/2020

NOTICE

All members of the Finance Committee are requested to attend the 19th meeting on 13/11/2020 at 11.00A.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Audited Balance sheet of 2019-20.
- Presentation of revised budget for F.Y. 2020-21
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Arun Kumar Mondal, COE & Member

Dr. Sucharita Bhattacharyya, Diploma-In-Charge & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 19th Finance Committee meeting of Guru Nanak Institute of Technology held on 13th Nov, 2020 at 11.00 a.m at the conference room of the Institute.

Date: 13.11.20

Time:11.00 AM

Members Present

- | | |
|--------------------------------|-----------------------------|
| • Dr. Santanu Kumar Sen, | Principal & Chairman |
| • Dr. Arun Kumar Mondal | COE & Member |
| • Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member |
| • Dr. Sucharita Bhattacharyya | Diploma In Charge & Member |
| • Mr. T K Bandyopadhyay | Invitee & Advisor |
| • Mr. Kallol Paul | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and she welcomed the members present and officially commented the meeting for agenda wise discussion. The following resolutions were adopted after detail deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 18th meeting held on 24th February, 2020, was read out by the convener and confirmed by the members present in the meeting.

Agenda – 2: Finalization of audited Balance sheet of 2019-20

Resolution: Convener presented the final audited balance sheet of GNIT for the Financial Year 2019-20 in front of committee. Auditor clarified all the questions raised by the members and finally it was accepted and found inclusive by the committee.

Agenda – 3: Presentation of Revised Budget

Resolution: Convener presented the revised budget of GNIT for the Financial Year 2020-21 in front of committee. He also addressed to all the queries raised by the members regarding the revision and finally it was accepted and found inclusive by the committee and was decided to present the same in the upcoming BOG Meeting

Agenda – 4:Any other point.

It was decided to hold a meeting in the month of March'2021 to discuss the proposed budget estimates for the next financial year.





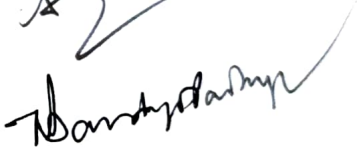

The meeting ended with a vote of thanks.



Dr. Santanu Kumar Sen

Chairman – Finance Committee

Attendance sheet of members present in the Finance committee meeting dated 13.11.2020.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Arun Kumar Mondal	COE & Member	
Dr. Sucharita Bhattacharyya	Diploma In Charge & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/98

Date: 19/02/2020

NOTICE

All members of the Finance Committee are requested to attend the 18th meeting on 24/02/2020 at 3 P.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Budget for F.Y. 2020-21
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

- Dr. Santanu Kumar Sen, Principal & Chairman
- Dr. Annapurna Das, Director & Member
- Dr. Sisir Kr. Das, Dean & Member
- Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member
- Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 18th Finance Committee meeting of Guru Nanak Institute of Technology held on 24th February, 2020 at 3 p.m at the conference room of the Institute.

Date: 24.02.20

Time:3.00 PM

Members Present

- | | |
|--------------------------------|-----------------------------|
| • Dr. Santanu Kumar Sen, | Principal & Chairman |
| • Dr. Annapurna Das, | Director & Member |
| • Dr. Sisir Kr. Das | Dean & Member |
| • Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member |
| • Mr. T K Bandyopadhyay, | Invitee & Advisor |
| • Mr. Kallol Paul | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were taken after detail deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 18th meeting held on 11th Nov, 2019 was read out by the convener and confirmed by the members present in the meeting.

Attendance sheet of members present in the Finance committee meeting dated 24.02.2020.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Annapurna Das,	Director & Member	
Dr. Sisir Kr. Das,	Dean & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay ,	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	