

## **GURUNANAK INSTITUTE OF TECHNOLOGY**

**Approved by A.I.C.T.E., New Delhi  
Affiliated to MAKAUT, West Bengal**



**Supporting Document**

**MINUTES OF THE MEETING, 2020 OF BOARD OF STUDIES OF ELECTRICAL ENGINEERING  
DEPARTMENT HELD  
ON  
07/10/2020 AT 7:30 P.M.**

Date: 07/10/2020

Venue: Online Platform, Google Meet

Time: 7:30 P.M.

As per the notice dated 01.10.2020 with Ref. No. GNIT/EE/BOS/2020/01, a BOS meeting was held on 07/10/2020 in presence of following experts and members:

**Members present (Internal):**

1. Dr. Jiban Krshna Das : Head and Chairman
2. Dr. Shyamal kumar Ghosh : Professor, Member
3. Dr. Anindita Ganguly : Associate Professor, Member
4. Dr. Barnali Kundu : Associate Professor, Member
5. Dr. Debasree Saha : Associate Professor, Member
6. Mr. Susovan Dutta : Assistant Professor, Member
7. Mr. Pratyaya Mazumder : Assistant Professor, Member
8. Mr. Shyamal Kumar Roy : Assistant Professor, Member
9. Mr. Suman Ghosh : Assistant Professor, Member
10. Ms. Rituparna Mukherjee : Assistant Professor, Member
11. Mr. Arindam Roy : Assistant Professor, Member
12. Mr. Amit Debnath : Assistant Professor, Member
13. Mr. Utpal Kumar Mandal : Assistant Professor, Member
14. Mrs. Madhumita Chakraborty : Assistant Professor, Member
15. Ms. Rikta Majumder : Assistant Professor, Member
16. Mr. Pritam Chowdhury : Assistant Professor, Member
17. Mr. Tuhin Shubra Das : Assistant Professor, Member
18. Mr. Prateem Pan : Assistant Professor, Member
19. Mrs. Priyanka Dutta : Assistant Professor, Member

**External Members Present:**

1. Dr. Konika Das Bhattacharya : Professor, EE Dept., IEST, Shibpur
2. Mr. Sanjay Kar Chowdhury : General manager, CESC.

**Members Absent:**

1. Ms. Nilanjana Ghosh : Assistant Professor, Internal Member
2. Mr. Abhinandan Basak : Assistant Professor, Internal Member

The discussion was based on the following agenda:

**Agenda:**

1. Confirmation of Minutes of last BOS Meeting
2. Admission Status
3. Online Examination System.
4. Result Analysis
5. Student Placement
6. Research & Development activities by Faculty & Students
7. Industry Visit during Covid situation
8. Internship status
9. Miscellaneous

**Resolution:**

After rigorous discussion and exchange of ideas, the following resolutions were taken:

**Agenda 1: Confirmation of Minutes of last BOS Meeting**

The minutes of last BOS meeting was duly confirmed and approved

**Agenda 2: Admission Status.**

This year admission status is not good due to the Covid-19 pandemic situation.

The external members are agreeing with this situation and the poor market condition especially for the core sector.

At the same time the industry expert from CESC pointed out few important aspects regarding the admission scenario, like-

-NBA status of the department

-NIRF ranking of the Institution

-Fees of the Program and in turn the average salary packages that are offered by the Recruiter.

-Demand of Core Engineers in the age of Automation driven market.

**Agenda 3: Online Examination System**

The External Members appreciated the smooth conduction of Online Examination System held for the last semester and timely publication of result.

## Agenda 4: Result Analysis

Result analysis for the last two consecutive semesters has been shown to the members' presents and it was observed that there is a significant improvement in the result of the students.

## Agenda 5: Student Placement

Placement plays a vital role in terms of admission, incoming student's quality for the next batch, reputation of the institute, and the ranking of the institute.

Here, Both the External members pointed out the following-

- i) Subject knowledge, technical skill, good communication skill, thorough knowledge about the B.Tech project is the primary requirement for the recruiting companies.
- ii) Regular Alumni Meet is very much required for motivation build up at the same time it may play an important role for the placement.
- iii) It is observed that the students are looking for white collar job, which is in practice absent in case of core industry.
- iv) In the age of automation, the vacancy for the core engineers are very limited. Therefore students must take the course like programming, IOT, Machine learning in line with their core subjects.
- v) Students must take preparation for GATE exam for getting job in PSU and other Govt. Sector.

## Agenda 6 : Research & Development activities by Faculty & Students

R&D activities of the departmental faculties was appreciated but needs improvement in terms of SCI journal and IEEE explore publications.

## Agenda 7: Industry Visit during Covid situation

Due to the Covid -19 pandemic situation , no industry are allowing Industry Visit now.

Department has organised one industry visit in Bandel Thermal Power plant during last april, but due to lockdown it could not held.

Mr. Sanjay Kar Chowdhury, Industry Expert gave assurance that once this situation will over, he will arrange for the visit.



## Agenda 8: Internship status

A good number of students from the passout batch of 2020 and the current final year batch have undergone the internship program.

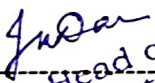
For the 3<sup>rd</sup> year students more initiative to be taken.

In this regard, our Industry Expert has given the assurance to give the list of core company, where students can go for Internship.

## Agenda 9: Miscellaneous

- Students are awarded with B.Tech with Honours under new autonomy structure once they are fulfilling the mandatory credit point earning.
- Experts have appreciated the extra - curricular activities by the students of the department.
- Extra care should be taken in terms of class conduction, attendance, doubt clearing during this digital mode of class conduction as students are missing the physical mode of teaching.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.

  
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Head of the Dept.  
Electrical Engg.  
Head and Chairman  
Dr. Jiban Krshna Das