

# GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/101

Date: 05/11/2021

## **NOTICE**

All members of the Finance Committee are requested to attend the 21<sup>st</sup> meeting on 21/11/2021 at 11.00A.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Audited Balance sheet of 2020-21.
- Presentation of Revised Budget for 2021-22
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Arun Kumar Mondal, COE & Member

Dr. Sucharita Bhattacharyya, Diploma-In-Charge & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

# **GURU NANAK INSTITUTE OF TECHNOLOGY**

**MINUTES of the 21<sup>st</sup> Finance Committee meeting of Guru Nanak Institute of Technology held on 12<sup>th</sup> Nov, 2021 at 11.00a.m at the conference room of the Institute.**

**Date: 12.11.21**

**Time:11.00 AM**

## **Members Present**

- Dr. Santanu Kumar Sen, Principal & Chairman
- Dr. Arun Kumar Mondal COE & Member
- Dr. Adhish Kumar Chakrabarty Acting Registrar & Member
- Dr. Sucharita Bhattacharyya Diploma In Charge & Member
- Mr. T K Bandyopadhyay Invitee & Advisor
- Mr. Kallol Paul Accounts Officer & Convener

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were adopted after detailed deliberation.

## **Agenda – 1:**

### **Confirmation of the minutes of the previous meeting**

**Resolution:** Minutes of the 20<sup>th</sup> meeting held on 24<sup>th</sup> February, 2021, was read out by the convener and confirmed by the members present in the meeting.

## **Agenda – 2: Finalization of audited Balance sheet of 2020-21**

**Resolution:** Convener presented the final audited balance sheet of GNIT for the Financial Year 2020-21 in front of committee. Auditor clarified all the questions raised by the members and finally it was accepted and found inclusive by the committee.

## **Agenda – 3: Presentation of Revised Budget.**

**Resolution:** Convener presented the revised budget of GNIT for the Financial Year 2021-22 in front of the committee. He also addressed to all the queries raised by the members regarding the revision and finally it was accepted and found inclusive by the committee and was decided to present the same in the upcoming BOG Meeting

## **Agenda – 4:Any other point.**

It was decided to hold a meeting in the month of February'2022 to discuss the proposed budget estimates for the next financial year.







The meeting ended with a vote of thanks.



**Dr. Santanu Kumar Sen**

**Chairman – Finance Committee**

Attendance sheet of members present in the Finance committee meeting dated 21.11.2022.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Arun Kumar Mondal	COE & Member	
Dr. Sucharita Bhattacharyya	Diploma In Charge & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	

# GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/100

Date: 12/02/2021

## NOTICE

All members of the Finance Committee are requested to attend the 20<sup>th</sup> meeting on 19/02/2021 at 11 A.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Budget for F.Y. 2021-22
- Any other point.



Kallol Paul

(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Arun Kumar Mondal, COE & Member

Dr. Sucharita Bhattacharyya, Diploma-In-Charge & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

## **GURU NANAK INSTITUTE OF TECHNOLOGY**

**MINUTES** of the 20<sup>th</sup> Finance Committee meeting of Guru Nanak Institute of Technology held on 19<sup>th</sup> February, 2021 at 11a.m at the conference room of the Institute.

**Date: 19.02.21**

**Time:11 AM**

### **Members Present**

- |                                |                             |
|--------------------------------|-----------------------------|
| • Dr. Santanu Kumar Sen,       | Principal & Chairman        |
| • Dr. Arun Kumar Mondal        | COE & Member                |
| • Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member   |
| • Dr. Sucharita Bhattacharyya  | Diploma In Charge & Member  |
| • Mr. T K Bandyopadhyay        | Invitee & Advisor           |
| • Mr. Kallol Paul              | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were taken after detail deliberation.

### **Agenda – 1:**

#### **Confirmation of the minutes of the previous meeting**

**Resolution:** Minutes of the 19<sup>th</sup> meeting held on 13<sup>th</sup> Nov, 2020 was read out by the convener and confirmed by the members present in the meeting.

**Agenda – 2: Approval of Proposed Budget for F.Y. 2021-22**

**Resolution:** Mr. Kallol Paul presented the proposed budget for F.Y. 2021-22 along with its allocation in front of the committee. The committee discussed it in length with its members and after thorough scrutiny, budget was approved as the final budget and it was proposed to put it further to BOG for sanction.

**Agenda – 3: Any other point.**

It was decided to hold a meeting in the month of November for finalization of audited balance sheet for F.Y. 2020-21 and any other important issue that may arise by that time.





The meeting ended with a vote of thanks.



**Dr. Santanu Kumar Sen**

**Chairman – Finance Committee**

Attendance sheet of members present in the Finance committee meeting dated 19.02.2021.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Arun Kumar Mondal	COE & Member	
Dr. Sucharita Bhattacharyya	Diploma In Charge & Member	<i>S. Bhattacharyya</i>
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	<i>Kallol Paul</i>