

GURUNANAK INSTITUTE OF TECHNOLOGY

**Approved by A.I.C.T.E., New Delhi
Affiliated to MAKAUT, West Bengal**



Supporting Document

**MINUTES OF THE MEETING, 2021 OF BOARD OF STUDIES OF ELECTRICAL
ENGINEERING DEPARTMENT HELD
ON
15/11/2021 AT 1 P.M.**

Department of Electrical Engineering
GNIT
Minutes of the BOS meeting

Date: 15/11/2021

Venue: Online platform, Google Meet

Time: 1 P.M.

As per the notice dated 08.11.2021 with Ref. No. GNIT/EE/BOS/2021/02, a BOS meeting was held on 15/11/2021 in presence of following experts and members:

Members present (Internal):

1. Dr. Barnali Kundu : Head and Chairman
2. Dr. Jiban Krishna Das : Professor, Member
3. Dr. Aveek Chattopadhyaya : Associate Professor, Member
4. Dr. Debasree Saha : Associate Professor, Member
5. Dr. Anindita Ganguly : Associate Professor, Member
6. Mr. Susovan Dutta : Assistant Professor, Member
7. Ms. Rikta Majumder : Assistant Professor, Member
8. Mr. Shyamal Kumar Roy : Assistant Professor, Member
9. Mrs. Madhumita Chakraborty : Assistant Professor, Member
10. Mr. Suman Ghosh : Assistant Professor, Member
11. Mr. Amit Debnath : Assistant Professor, Member
12. Mrs. Priyanka Dutta : Assistant Professor, Member
13. Mr. Pritam Chowdhury : Assistant Professor, Member
14. Mr. Sumangal Bhaumik : Assistant Professor, Member
15. Mr. Arindam Roy : Assistant Professor, Member

External Members Present:

1. Dr. Konika Das Bhattacharyya : Professor, EE Dept., IEST, Shibpur
2. Mr. Sanjay Kar Chowdhury : DGM, CESC, Kolkata

Members Absent:

1. Mr. Saswata Ghosh : Assistant Professor, Member

The discussion was based on the following agenda:

Agenda:

1. Confirmation of Minutes of last BOS Meeting
2. Review on Beyond Curriculum Training conducted in the month of July-August.
3. Discussion on Departmental Tech Fest Samatva-2021.
4. Role of Department in IEI Eastern India student Conclave.
5. Alumni Interaction.
6. Result Analysis of last semester and performance of student in pandemic situation.
7. Social activity - Ullas-2021 held before Puja.
8. Online Semester Examination.

Resolution:

After rigorous discussion and exchange of ideas, the following resolutions were taken:

Agenda 1: Confirmation of Minutes of last BOS Meeting

The external members discussed about the student progress

Agenda 2: Review on Beyond Curriculum Training conducted in the month of July-August.

Beyond Curriculum Training conducted in the month of July-August has been reviewed by the External Experts. Courses like, Introduction to Smart Grid, Caspoc, PCB design were highly appreciated.

Agenda 3: Discussion on Departmental tech fest Samatva-2021.

Department has organized Tech Fest 'Samatva-2021' during 24-25 September 2021 to imply the state of psycho-stability and composure. It enabled the students to unwind their mind beyond the textbook theory resulting into brainstorming, designing, building and testing their performance, hence, enabling students from a variety of disciplines by challenging them in combat with hands-on experience. More than 150 Internal and External participants took part in different event category like, TECH-INNOVATION (Poster Presentation), EREVNA (Paper Presentation), ELECTROTWIRL (Play with Electric Circuit) and many others.

The event was highly appreciated by the BOS members for its grand success.

Agenda 4: Role of Department in IEI Eastern India student Conclave.

Dr. Barnali Kundu, Head of Electrical Engineering Department was the co-ordinator of the prestigious IEI Eastern India student Conclave. Active participation of the Department in this type of event is highly required for the holistic development, as concluded by the external members.

Agenda 5: Alumni Interaction.

As per the suggestion given by the experts in the last meeting, Alumni Interaction is going to take place in the next week.

Mr. Sourav Adhikary, Consultant, Infosys will address the student on 'How to get a Job'.

And Mr. Debasis Agasti, Senior Analyst, Capgemini will focus on 'Capgemini Recruitment Process'.

These will benefit the final year and pre final year students a lot in their placement drive.

Agenda 6: Result Analysis of last semester and performance of student in pandemic situation.

Result analysis of last semester has been reviewed by the experts and compared with previous year. Satisfactory outcome has been found, which shows the successful implementation of online teaching during this pandemic situation.

Agenda 7: Social activity - Ullas-2021 held before Puja.

Department has organized Ullas-2021, food packet distribution to the under privileged children and their family in the local area of sodepur to help them in their struggle to fight Covid-pandemic situation before Durga Puja. The initiative was highly praised by the members.

Agenda 8: Online Semester Examination.

This time also the end semester exam will be conducted in online mode. Institutional exam cell in cooperation with departmental exam cell and mentor are arranging for proctored based examination. Special cares are to be taken by the management for the remote students as the internet connectivity is a concern for online examination.

Lastly the meeting was ended with vote of thanks to the Chairman BOS.



15.11.2021

Head and Chairman
Dr. Barnali Kundu

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