

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/103

Date: 07/11/2022

NOTICE

All members of the Finance Committee are requested to attend the 23rd meeting on 21/11/2022 at 3.00 P.M. in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Audited Balance sheet of 2021-22
- Presentation of Revised Budget for 2022-23.
- Any other point.

Kalol Paul



(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Arun Kumar Mondal, COE & Member

Dr. Sucharita Bhattacharyya, Diploma-In-Charge & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 23rd Finance Committee meeting of Guru Nanak Institute of Technology held on 21st Nov, 2022 at 3.00 p.m. at the conference room of the Institute.

Date: 21.11.22

Time:3.00 PM

Members Present

- | | |
|--------------------------------|-----------------------------|
| • Dr. Santanu Kumar Sen, | Principal & Chairman |
| • Dr. Arun Kumar Mondal | COE & Member |
| • Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member |
| • Dr. Sucharita Bhattacharyya | Diploma In Charge & Member |
| • Mr. T K Bandyopadhyay | Invitee & Advisor |
| • Mr. Kallol Paul | Accounts Officer & Convener |

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were adopted after detailed deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 23rd meeting held on 21th November, 2022, was read out by the convener and confirmed by the members present in the meeting.

Agenda – 2: Finalization of audited Balance sheet of 2021-22

Resolution: Convener presented the final audited balance sheet of GNIT for the Financial Year 2021-22 in front of committee. Auditor clarified all the questions raised by the members and finally it was accepted and found inclusive by the committee.

Agenda – 3: Presentation of Revised Budget.

Resolution: Convener presented the revised budget of GNIT for the Financial Year 2022-23 in front of committee. He also addressed to all the queries raised by the members regarding the revision and finally it was accepted and found inclusive by the committee and was decided to present the same in the upcoming BOG Meeting

Agenda – 4: Any other point.

It was decided to hold a meeting in the month of February'2023 to discuss the proposed budget estimates for the next financial year.







The meeting ended with a vote of thanks.



Dr. Santanu Kumar Sen

Chairman – Finance Committee

Attendance sheet of members present in the Finance committee meeting dated 21.11.2022.

| Name | Designation | Signature |
|------------------------------|-----------------------------|---|
| Dr. Santanu Kumar Sen, | Principal & Chairman |  |
| Dr. Arun Kumar Mondal | COE & Member |  |
| Dr. Sucharita Bhattacharyya | Diploma In Charge & Member |  |
| Dr. Adhish Kumar Chakrabarty | Acting Registrar & Member |  |
| Mr. T K Bandyopadhyay | Invitee & Advisor |  |
| Mr. Kallol Paul | Accounts Officer & Convener |  |