

GURU NANAK INSTITUTE OF TECHNOLOGY

Memo No. GNIT/Meeting-FC/104

Date: 10/02/2023

NOTICE

All members of the Finance Committee are requested to attend the 24th meeting on 24/02/2023 at 3 P.M in the conference room of GNIT to discuss the following agenda.

- Confirmation of the minutes of the previous meeting,
- Finalization of Budget for F.Y. 2023-24
- Any other point.

Kallol Paul



(Convener)

Copy forwarded for information to :

Dr. Santanu Kumar Sen, Principal & Chairman

Dr. Arun Kumar Mondal, COE & Member

Dr. Sucharita Bhattacharyya, Diploma-In-Charge & Member

Dr. Adhish Kumar Chakrabarty, Acting Registrar & Member

Mr. T K Bandyopadhyay , Invitee & Advisor

GURU NANAK INSTITUTE OF TECHNOLOGY

MINUTES of the 24th Finance Committee meeting of Guru Nanak Institute of Technology held on 24th February, 2023 at 3p.m at the conference room of the Institute.

Date: 24.02.23

Time: 3.00 PM

Members Present

- Dr. Santanu Kumar Sen, Principal & Chairman
- Dr. Arun Kumar Mondal COE & Member
- Dr. Adhish Kumar Chakrabarty Acting Registrar & Member
- Dr. Sucharita Bhattacharyya Diploma In Charge & Member
- Mr. T K Bandyopadhyay Invitee & Advisor
- Mr. Kallol Paul Accounts Officer & Convener

The Chairman was requested to preside over the meeting and he welcomed the members present and officially commenced the meeting for agenda wise discussion. The following resolutions were taken after detail deliberation.

Agenda – 1:

Confirmation of the minutes of the previous meeting

Resolution: Minutes of the 23rd meeting held on 21st Nov, 2022 was read out by the convener and confirmed by the members present in the meeting.

Agenda – 2: Approval of Proposed Budget for F.Y. 2023-24

Resolution: Mr. Kallol Paul presented the proposed budget for F.Y. 2023-24 along with its allocation in front of the committee. The committee discussed it in length with its members and after thorough scrutiny, budget was approved as the final budget and it was proposed to put it further to BOG for sanction.

Agenda – 3: Any other point.

It was decided to hold a meeting in the month of November for finalization of audited balance sheet for F.Y. 2022-23 and any other important issue that may arise by that time.






The meeting ended with a vote of thanks.



Dr. Santanu Kumar Sen

Chairman – Finance Committee

Attendance sheet of members present in the Finance committee meeting dated 24.02.2023.

Name	Designation	Signature
Dr. Santanu Kumar Sen,	Principal & Chairman	
Dr. Arun Kumar Mondal	COE & Member	
Dr. Sucharita Bhattacharyya	Diploma In Charge & Member	
Dr. Adhish Kumar Chakrabarty	Acting Registrar & Member	
Mr. T K Bandyopadhyay	Invitee & Advisor	
Mr. Kallol Paul	Accounts Officer & Convener	