

Ref: GNIT/IQAC/2021-22/02

Date: 14.12.2021

NOTICE

IQAC

This is to inform all the members that a meeting of the Internal Quality Assurance Cell of GNIT will be held on 21st December 2021 at 11.30a.m. through an online platform.

The agenda of the meeting is given below:

1. To confirm and approve the last minutes of the IQAC meeting held on 28th September 2021.
2. To note and ratify the action taken report (ATR) of the last IQAC meeting.
3. Curricular Planning and Implementation
4. Review of R & D Activities
5. Analysis of Placement Status.
6. Analysis of Students Satisfaction Survey (SSS) 2020-2021
7. Progress of Work Done by Any Ranking/Grading Agency.
8. Achievements for Faculty and students during September to December 2021
9. Miscellaneous

All members are requested to be present.

With regards and thanks,


Dr. Sunipa Roy
Coordinator
IQAC,GNIT

Internal Quality Assurance Cell (IQAC)
Guru Nanak Institute of Technology
157/F, Nilgunj Road, Panihati, Sodepur
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Copy to:

1. Principal, GNIT
2. All HODs
3. Registrar/Deans
4. All IQAC cell members

MEMBERS OF IQAC CELL:

Sl.	Name of the members	Department	Designation in IQAC
1.	Prof.(Dr) Santanu Kr.Sen	Admin	Chairperson
2.	Dr. Sunipa Roy	ECE	Coordinator
3.	Mr. Simarpreet Singh	Admin	Member
4.	Dr. Rupak Chakraborty	CSE	Member
5.	Mrs. Srabani Kundu	CSE	Member
6.	Dr. Kakali Bandyopadhyay	FT	Member
7.	Dr. Barnali Kundu	EE	Member
8.	Dr. Sangeeta Bhattacharya	CSE	Member
9.	Mr. Sudeep Ghosh	IT	Member
10.	Dr.Adhish Kumar Chakraborty	Administration	Member
11.	Mrs. Bapita Roy	ECS	Member
12.	Mr. Chiranjib Dutta	CA	Member
13.	Dr. Sucharita Chakraborti	ASH	Member
14.	Dr. Arun Kumar Mandal	ECE	Member
15.	Mr Kallol Pal	Accounts	Member
16.	Mr. Avisek Choudhury	Tata Consultancy Services	External Member
17.	Mr. Sayantan Saha	Medera Healthcare Technologies	External Member
18.	Mr. Indranil Roy Chowdhury	TCS	External Member
19.	Mr. Tapas Sen	TNS Consultancy Services	External Member
20.	Prof.(Dr.) Amalendu Ghosh	IEST	External Member
21.	Prof. Achintya Das	Kalyani Govt. Engineering College	External Member
22.	Ms. Shreyasree Sarkar	CSE	Student Member
23.	Mr. Saumyadeep Bhattacharyya	ECE	Student Member
24.	Mr. Soumyadipta Basu	IT	Student Member

MINUTES OF THE IQAC MEETING

DECEMBER 2021

A meeting was held on 21st December 2021 through online mode. The following agenda were discussed:

1. To confirm and approve the last minutes of the IQAC meeting held on 28th September 2021.
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9. Miscellaneous

Members Present:

Sl.	Name of the members	Department	Designation in IQAC
1.	Prof.(Dr) Santanu Kr.Sen	Admin	Chairperson
2.	Dr. Sunipa Roy	ECE	Coordinator
3.	Mr. Simarpreet Singh	Admin	Member
4.	Dr. Rupak Chakraborty	CSE	Member
5.	Mrs. Srabani Kundu	CSE	Member
6.	Dr. Arun Kumar Mandal	ECE	Member
7.	Dr. Kakali Bandyopadhyay	FT	Member
8.	Dr. Barnali Kundu	EE	Member
9.	Dr. Sangeeta Bhattacharya	CSE	Member
10.	Mr. Sudeep Ghosh	IT	Member
11.	Mrs. Bapita Roy	ECS	Member
12.	Mr. Chiranjib Dutta	CA	Member
13.	Dr. Sucharita Chakrabarti	ASH	Member
14.	Dr. Adhish Kumar Chakraborty	Administration	Member
15.	Mr KallolPal	Accounts	Member
16.	Mr. Indranil Roy Chowdhury	TCS	External Member
17.	Mr. Tapas Sen	TNS Consultancy Services	External Member

18.	Prof.(Dr.)Amalendu Ghosh	IEST	External Member
19.	Prof. Achintya Das	Kalyani Govt. Engineering College	External Member
20.	Mr. Avisek Choudhury	Tata Consultancy Services	External Member
21.	Mr. Sayantan Saha	Medera Healthcare Technologies	External Member
22.	Mr. Saumyadeep Bhattacharyya	ECE	Student Member
23.	Mr. Soumyadipta Basu	IT	Student Member
24.	Ms. Shreyasree Sarkar	CSE	Student Member

The following members were absent:

Sl.	Name of the members	Department	Designation in IQAC
1	Dr. Arun Kumar Mandal	ECE	Member
2.	Mr KallolPal	Accounts	Member

❖ **Agenda1: To confirm and approve the minutes of the last IQAC meeting held on 28/09/2021.**

Resolution:

The IQAC discussed and considered the minutes of the last meeting held on 28thSeptember, 2021 copy of which was circulated to the members. No Comments were received in writing.

❖ **Agenda2: To note and ratify the action taken report (ATR) of the last IQAC meeting.**

Resolution: The action taken report was presented before IQAC members.

Item	Resolution	Action Taken
Agenda 1: Analysis of the Exit survey of students 2021	The department wise analysis of Exit survey of the students for the pass-out batch 2021 was presented to the members of IQAC. The committee members have suggested that the analysis of feedback along with the corrective measures to be prepared and the reason for poor feedback should be identified and appropriate action to be taken to improve it.	The expert's comments were noted and Hol asked to all heads to take necessary measures.
Agenda 2: Result analysis for even semester 2021.	The result analysis for the Even Semester 2021, for all the departments, was presented to the members and also the action taken for the students who secured poor marks have been explained.	Members were satisfied with the analysis.

Agenda 3: Faculty Feedback for Even Sem 2021	The feedback analysis of the faculty members and technical assistants for the Even Semester 2021 were presented to the members and they were quite satisfied with the analysis	Faculties who got feedback score of below 70% were asked to improve their skills.
Agenda 4: Extra-Curricular, Co-Curricular, Social Services, extension and Student Club activities during June to September 2021.	Activities during the last three months like Industry Mentor meet, Mock Interview, Industry Alumni Meet, Coding Competition, Poster Making Competition, etc, for different departments are presented in the meeting.	Noted
Agenda 5: FDP/International Seminar/National Seminar /Workshop/ Alumni Activities organized by the institute during June to September 2021.	The list of FDPs / Seminar s/ Conferences / Webinars organized during June – August, 2021 by the departments and the institution were showcased along with the program outcome.	As per the comments of external members, some departments were asked to increase their FDP, seminar, conference numbers.
Agenda 6: Alumni Meet 2021	The Annual Homecoming ONLINE ALUMNI MEET “SAMANWAY – 2021” was organized on 26th June 2021. More than 100 alumni had participated in the virtual meet. The report of this alumni meet was presented in the meeting.	Noted

❖ **Agenda 3: Curricular Planning and Implementation**

Resolution:

The syllabus reform in R21 curriculum against R-18 curriculum structure has been placed in front of the external members and approved as well. The comparative structure of R18 and R21 has also been presented in the meeting.

❖ **Agenda 4: Review of R & D Activities**

Resolution:

The R &D activities of the year 2021 of each department has been presented in the meeting which include research journals (International/National), patents, conferences/symposiums (international/national), book chapters etc. Status of the R & D activities was appreciated by the external members

❖ **Agenda 5: Analysis of Placement Status**

Resolution:

The analysis of the placement status of 2021 and 2022 batch were presented to the members and they were quite satisfied with the highly placed data of students.

❖ **Agenda 6: Analysis of Students Satisfaction Survey (SSS) 2020-2021**

Resolution:

NAAC prescribed questionnaires were given to the students for collecting their valuable feedback. The survey report which was generated after student’s feedback against each set of questions were presented to members and satisfactory scores were appreciated as well.

❖ **Agenda 7: Progress of Work Done of Any Ranking/Grading Agency**

Resolution:

Progress of upcoming NAAC visit was presented in the meeting. Criteria wise coordinator names and the work assigned to them have been discussed. Preparation and finalization of data for submission of AQAR 2020-21 was also discussed in the meeting. The progress of the work was appreciated by the members.

❖ **Agenda 8: Achievements for Faculty and students during SeptembertoDecember2021**

Resolution:

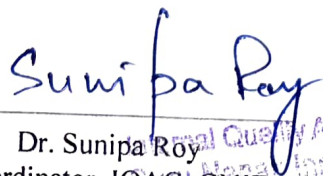
- The members have congratulated for the **NIRF Ranking of GNIT** and wished for the further improvement in the coming years.
- The institute also got Time Ranking.
- The achievement of the faculty members and the students during Septemberto December was presented in the meeting and the members appreciated the overall achievements.
- The role of the faculties as the MOOCS course developed highly appraised by the members of the committee.
- The national level recognition of the faculty members are well appreciated by the committee.
- The patents which were published recently also got appreciation.
- GNIT was selected as mentor institute in Eastern India by AICTE and MHRD-IIC.

❖ **Agenda 9: Miscellaneous**

Resolution:

- Two technical fests namely Techverse2k21 and Electrofusion3.0 2k21 have been organized by CSE and ECE department.
- Inauguration of GNIT Space club-Mahakash was done by Dr. Debiprasad Duari, Director of Birla Planetarium, and Kolkata.
- Various programs like World Environment Day, Tributo, Student Orientation, Rabi Pronam etc. were also held.
- Free vaccination camp of COVID-19, Sports & Extra Curricular activities, Anti-plastic campaign programs also took place in GNIT as social responsibilities.

Meeting ended with vote of thanks



Dr. Sunipa Roy
Coordinator, IQAC, GNIT



Prof. (Dr.) Santanu Kr. Sen
Chairman, IQAC, GNIT