Minutes of the meeting of Board of Studies

Department of Computer Application, GNIT

A meeting of Board of Studies, Department of Computer Application, GNIT was held on 21ˢᵗ April, 2017 at the office of HOD, Department of Computer Application, GNIT. The following agenda were discussed:

1. Review of proposed syllabus for MCA 2nd year (3rd & 4th semester) under autonomy.
2. Selection of External Expert(s) for practical and sessional examinations of Even Semester, 2017.
3. Subject Distribution for Odd Semester (session 2017-18).
4. Manpower requisition for Odd Semester (session 2017-18).
5. Planning of special grooming classes/training.
6. Budget for the session 2017-18.
7. Miscellaneous.

- **Members Present -**

Sl. No.	Name	Designation
1	Prof.(Dr.) S K Sen	Principal, GNIT
2	Prof.(Dr.) Annapurna Das	Director, GNIT
3	Prof.(Dr.) Sisir Kumar Das	Dean, GNIT
4	Dr. Arun Kumar Mondal	Professor, Dept of ECE & COE, GNIT
5	Prof. Kaushik Roy	Professor of CSE, West Bengal State University & External Member (BOS)
6	Mr. Atanu Sadhukhan	Operational Head, Eastern Jone, CTS, Kolkata & Industry Expert (BOS)
7	Prof. Jyotsna Kumar Mondal	Professor of CSE, KU and University Nominee(BOS)
8	Mr. Animesh Kar	HOD, Chairman (BOS)
9	Mr. Chiranjib Dutta	Asst. Prof. , Convenor (BOS)
10	Ms. Dola Saha	Asst. Prof., Member (BOS)
11	Ms. Prajna Paramita Roy	Asst. Prof., Member (BOS)
12	Ms. Somalina Chowdhury	Asst. Prof., Member (BOS)

Resolutions

- **Agenda 1: Review of proposed syllabus for MCA 2nd year (3rd & 4th semester) under autonomy**

    The proposed syllabus (under autonomy) of MCA 2ⁿᵈ year (3ʳᵈ & 4ᵗʰ semester) was reviewed. The proposed syllabus was approved by the members.

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- **Agenda 2: Selection of External Expert(s) for practical and sessional examinations of Even Semester, 2017**

  The Department will propose the name of External Experts for Practical and sessional examination of even semester. On approval from Principal, the experts will be appointed for conducting the practical examinations. Prof JKMondal and Prof K Roy agreed to act as an External Expert for the ensuing Examination

- **Agenda 3: Subject Distribution for Odd Semester (session 2017-18)**

  The Principal, GNIT reviewed the load distribution of the coming odd semester 2017 and the total load was distributed among existing faculty members. The subject distribution will be done by the HOD in due time.

- **Agenda 4: Manpower requisition for Odd Semester (session 2017-18)**

  As per the total load of the department for conducting the courses MCA and BCA some more manpower is required other than existing resources. The shortfall can be covered by 2(two) full time faculties. If necessary part-time faculties can also be appointed for the time being. To conduct the lab classes and other lab activities, 2(two) more Junior Technical Assistants (JTA) are required to be appointed.

- **Agenda 5: Planning of special grooming classes/training**

  It was decided that **"Special Grooming Classes"** to be arranged for final year and pre-final year students of BCA and MCA. External experts will be hired for that along with in-house resources. This will enhance the employability of the students. The students will also go for industrial training, that will be arranged by the Training and Placement Cell of the college.

- **Agenda 6: Budget for the session 2017-18**

  The budget for the session 2017-18 was placed by the HOD of the Department. The was accepted for approval.

- **Agenda 7: Miscellaneous**

  Some extra curricular activities are organized by the department through out the year. Every year the department organizes a Blood Donation camp. This year also it will be organized in the month of September-October.

  A wall magazine "**Spandan**" is published by the department that exposes the creative skills of the students. This year it is published on 27.01.2017.

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