

Date: 18/10/2020

Minutes of 2nd (2020) meeting of Board of Governors (B.O.G) held on 06/10/2020

The 2nd (2020) meeting of the Board of Governors of Guru Nanak Institute of Technology was held on 06/10/2020 on GNIT Digi Conclave Digital Platform from 11.30 AM.

Members of BOG

Sl.	Name	Designation
1	Prof.(Dr.) S.M.Chatterjee	Chairman
2	Mr. Taranjit Singh	Managing Trustee
3	Mr.Haranjit Singh	Trustee, Member
4	Mr.Amrik Singh	Trustee, Member
5	Mr.Simarpreet Singh	Director, JISGroup
6	Mr.U.S.Mukherjee Dy. Director, JIS Group, Nominated by Trust	Dy. Director, JIS Group, Nominated by Trust
7	Dr.Sourav Dutta	Executive Director-IT, IDBI Bank(Industry Representative)
8	Prof.(Dr.)Asit Guha	Former Professor, Kalyani University (Academic Representative)
9	Prof. Malay Chatterjee	Professor, Department of Biotech, JU (MAKAUT Nominee)
10	Mr. Jagadish Chanda	Govt. College of Engineering & Textile Technology (Govt. Nominee)
11	Prof.(Ms.)Nandini Mukhopadhyay	Professor, Department of CSE, JU (UGC Nominee)
12	Dr. Adhish Kumar Chakrabarty	Associate Professor, Department of AEIE(Teacher Representative)
13	Prof.(Dr.)Arun Kumar Mandal	Professor, Department of ECE (Teacher Representative)
14	AICTE nominee	ERO, AICTE
15	Prof. (Dr.) Santanu Kumar Sen	Principal, Member Secretary

Following members were present:

- | | |
|---------------------------------|---|
| 1. Mr. Taranjit Singh | Managing Trustee |
| 2. Mr. Simarpreet Singh | Director, JIS Group |
| 3. Dr. Sourav Dutta | Executive Director-IT, IDBI Bank(Industry Representative) |
| 4. Prof(Dr.) Malay Chatterjee | Professor, Department of Biotech, JU (MAKAUT Nominee) |
| 5. Dr. Adhish Kumar Chakrabarty | Associate Professor, Department of AEIE(Teacher Representative) |
| 6. Prof(Dr.)Arun Kumar Mandal | Professor, Department of ECE (Teacher Representative) |
| 7. Prof(Dr.) Santanu Kumar Sen | Principal, Member Secretary |

The following members were absent:

- | | |
|-----------------------------------|---|
| 1. Prof. S.M. Chatterjee | Chairman |
| 2. Mr.U.S.Mukherjee | Dy.Director, JIS Group, nominated by Trust |
| 3. Prof.(Dr.) Asit Guha | Former Professor, Kalyani University (Academic Representative) |
| 4. Mr. Haranjit Singh | Trustee, Member |
| 5. Mr. Amrik Singh | Trustee, Member |
| 6. Mr. Jagadish Chanda | Govt. College of Engineering & Textile Technology (Govt. Nominee) |
| 7. AICTE nominee | ERO, AICTE |
| 8. Prof.(Ms.)Nandini Mukhopadhyay | Professor, Department of CSE, JU (UGC Nominee) |

Agenda 1:

Composition of BOG as per guide line of AICTE, list of BOG members as approved, schedule of BOG meeting in each quarter, quorum of the meeting in order, welcome address to BOG members, introduction of new members, permission to start proceedings of BOG meeting, notice of meeting granted as read, leave of absence granted:

Resolution:

- i) Prof. Malay Chatterjee was declared the Chairman for this meeting of BOG
- ii) Quorum was declared
- iii) Leave of absence was granted

Agenda 2:

To confirm and approve the minutes of the last meeting of Board of Governors (BOG) held on 7th March, 2020

Resolution:

The minutes of the last BOG meeting were confirmed

Agenda 3:

To note and ratify action/follow up pursuant to the last meeting held on 7th March, 2020

Resolution:

The Board appreciated that the existing Code of conduct has been suitably adapted for the present situation involving online classed and working from home.

Agenda 4:

Assessment of Academic Performance of EVEN Semester Results

Resolution:

The Board noted that the general improvements in the results

Agenda 5:

Placing of AICTE Extension of Approval and steps taken to overcome the deficiencies/shortfall

Resolution:

The Board noted that the Extension of Approval from AICTE was received and there was no deficiency in the compliance report

Agenda 6:

Report of extension of existing intake and/or introduction of new courses

Resolution:

The Board noted the changes in intake in the departments of CSE, IT, AEIE, EE, and MCA approved by AICTE

Agenda 7:

Admission Status for the Academic Year 2020-21

Resolution:

The Board noted that the admission process was going on as per the schedule prescribed by WBJEE Board and AICTE

Agenda 8:

Last year's Placement Status

Resolution:

The Board appreciated the high percentage of students getting placements and going for higher studies by succeeding in competitive examinations like CAT, GATE etc.

Agenda-9:

Achievements in the current academic year

Resolutions:

- i. The Board appreciated the many achievements
- ii. The Board suggested that for all the funded projects- ongoing or already completed- were to be formally closed before 31.10.2020

Agenda-10:

Anti ragging measures

Resolution:

The Board appreciated that there was no complaint of ragging since the last meeting of BOG

Agenda-11:

To confirm and approve of appointment, confirmation, resignation of teaching and non-teaching staffs

Resolution:

Board noted and confirmed the appointments and resignations

Agenda-12: Report of Principal on status of different important activities and common issues of the Institute

Resolution:

- i) The Board appreciated the induction of new members in the Academic Council of the college from various renowned institutes in Kolkata
- ii) The Board appreciated the various activities organized during the abnormal situation due to Covid-19 pandemic
- iii) The Board appreciated that online classes were conducted for both the theory and the practical papers
- iv) The Board appreciated the conduction of online tests
- v) The Board mentioned that a record should be maintained of the number of students accessing the online video lectures prepared by the faculty members of the college

Agenda 13 :

Report on different activity under Institution Innovation Council, GNIT (IIC-GNIT) since the last BOG

Resolution:

Different activity reports under IIC-GNIT were placed before the committee. Members appreciated the initiatives taken by the cell.

Agenda 14:

Initiatives taken to implement the NISP policy in the institute

Resolution:

The board members noted it.

Agenda 15: Revision of Curriculum

Resolution : Feedback Analysis on Curriculum Structure and syllabus has been placed for MCA Program along with recommendation of Academic Council for revision of Curriculum from 2020-2021 session. The board members noted

Agenda 16: Amendment in IT Policy

Resolution : Amendments in IT policy regarding bandwidth increment and enhancement of cyber security measures, developing and enforcing policies on mobile devices, introduction of employee cyber security Training programs are noted and appreciated by the board members.

Agenda 17: IQAC activity

Resolution. The activity report has been placed and the analysis report of feedback from different stakeholders has been presented before the board and all the members noted the report.

The meeting ended with vote of thanks by the Chairman.



Principal

Gurunanak Institute of Technology

Prof(Dr.) Santanu Kumar Sen

Member Secretary, BOG



Principal, GNIT



GURU NANAK INSTITUTE OF TECHNOLOGY

Members of BOG

Date: 06.10.2020

Sl.	Name	Designation	Signatures
1	Prof.(Dr.) S.M.Chatterjee	Chairman	
2	Mr. Taranjit Singh	Managing Trustee	
3	Mr.Haranjit Singh	Trustee, Member	
4	Mr.Amrik Singh	Trustee, Member	
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